

Login & User Management for Participant Administrator

AKSes Web User Guide



Reference Document

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Welcome to the Securities Ownership Referencing (AKSes - *Acuan Kepemilikan Sekuritas*) Facility!

AKSes.KSEI 3.0

This User Guide will provide you with instructions on how to log in to AKSes 3.0 and perform user management settings through the AKSes website (<https://akses-pelaporan.ksei.co.id/>), which includes the user management, group management, and role management menus.

A. Login as Participant Administrator

Below are the instructions to log in as a Participant Administrator on AKSes.KSEI 3.0:

1. Open the AKSes website address through your computer browser until the login page appears, as shown in the image below. Then select the “Stakeholder” tab and enter the required data to log in.

Kamis 4 Des 2025 - 13:47:44 WIB

AKSes-KSEI

Semua Efek. Satu Portfolio

Gabungan investasi dalam satu tempat dengan pandangan menyeluruh, kendali penuh, dan akses mudah.

- ✓ Cek total keseluruhan efek
- ✓ Unduh laporan kepemilikan efek bulanan
- ✓ Edukasi investasi lewat pusat informasi

Melalui AKSes.KSEI investor pasar modal dapat memantau langsung beragam informasi portofolio investasi miliknya setiap waktu.

Public Stakeholder

Member Code *

000D1E

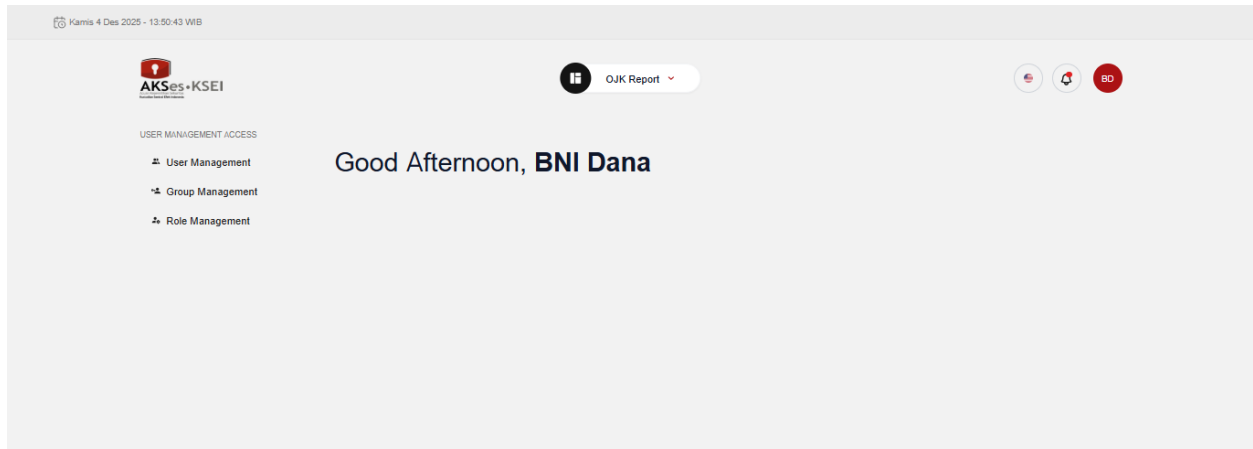
Email / Username *

Password *

Login

2. The required data are as follows:
 - a. Member code: Enter your company/institution member code.
 - b. Email/username: Enter your company/institution email/username. The account you may use is as follows:
 - If your company/institution is a Public Company or a Share Registrar (BAE), you may use the same admin account as used in AKSes NG – Admin Participant (<https://akses.ksei.co.id/admin-partisipan>).
 - If your company/institution is a Securities Company or a Custodian Bank, you may request the creation of an admin account by submitting an official letter signed by an authorized officer to the Investor Infrastructure Services Unit via e-mail at lii@ksei.co.id.
 - c. Password: Enter the password that has been set.

3. Then, click on the **Login** button.
4. If you entered the correct information, you will successfully log in.
5. The screen will display the AKSes 3.0 Participant Administrator access user management page, as shown in the image below:



B. User Management AKSes 3.0

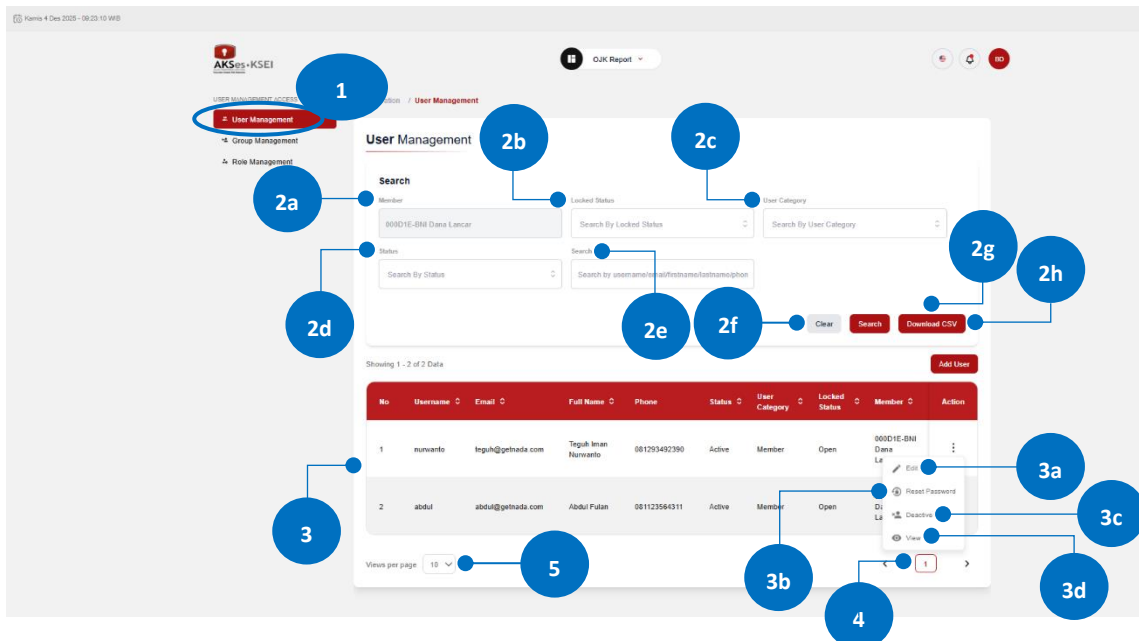
Below are the instructions to perform user management settings through the “Administration” menu in AKSes 3.0:

B.1 User Management

Below are the instructions to manage users in AKSes 3.0:





B.1.1 Viewing User List

1. Click the “User Management” menu to display the “User Management” page.



2. You can search for user management based on filters consisting of:
 - Member search:** Will be automatically filled with the member, for example: 81406-Batavia Prima Ekspektasi.
 - Locked status search:** Select “Locked” or “Open”, for example: Open.
 - User category search:** Enter the user category, for example: Member.
 - Status search:** Select “Active” or “Deactivated”, for example: Active.
 - Search:** Enter search term, for example: nurwanto.
 - Click the **Clear** button to clear the filter.
 - Click the **Search** button to search.
 - Click the **Download CSV** button to download user management data in CSV file format.
3. Then, the system will display the user management details you want based on the search filter. User management details are displayed in a table consisting of username, email, full name, phone, status,

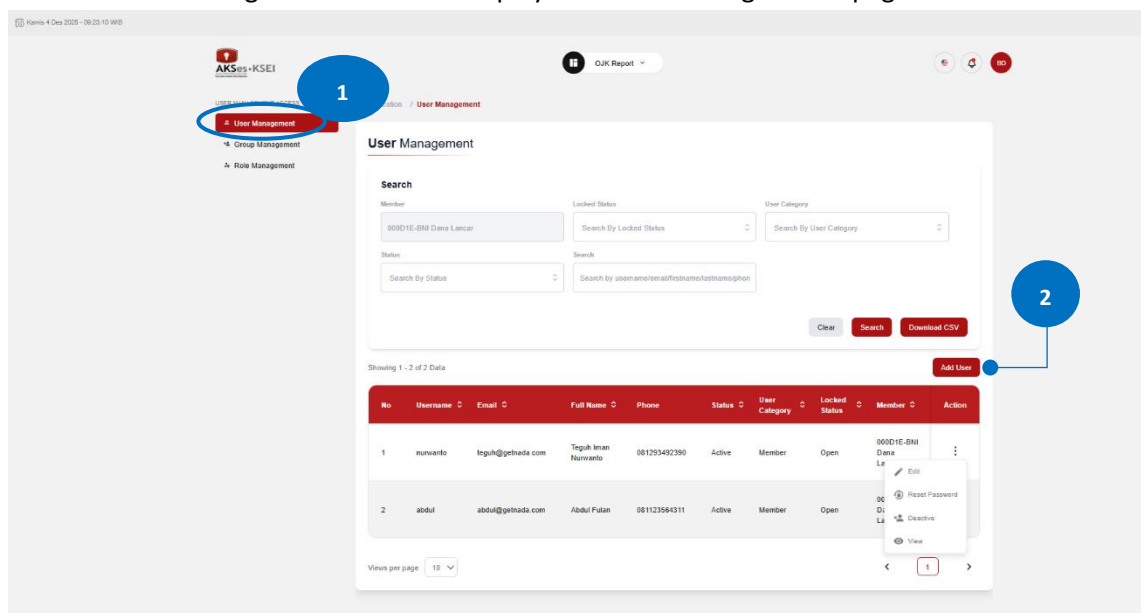
user category, locked status, and member. In addition, there are other features that can be used to manage user management, consisting of:


- a. Use the  **Edit** icon to modify user management data.
 - b. Use the  **Reset Password** icon to reset the password.
 - c. Use the  **Deactive** icon to deactivate user management.
 - d. Use the  **View** icon to view user management data details.
4. You can view data on the next or previous page by clicking the paging number section.
 5. You can also display data with a limit of 10, 25, 50, or 100 rows.



B.1.2 Add User



Below are the instructions to create user management in AKSes 3.0:

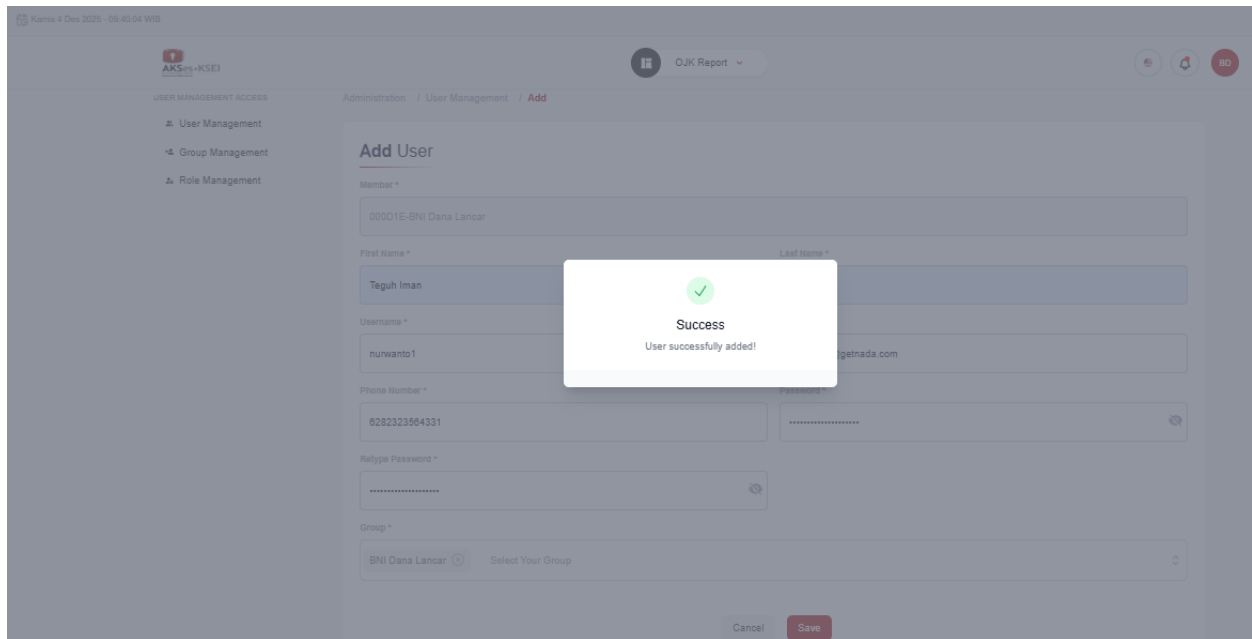
1. Click the “User Management” menu to display the “User Management” page.



2. Click  to go to the “add user” screen as shown in the image below:

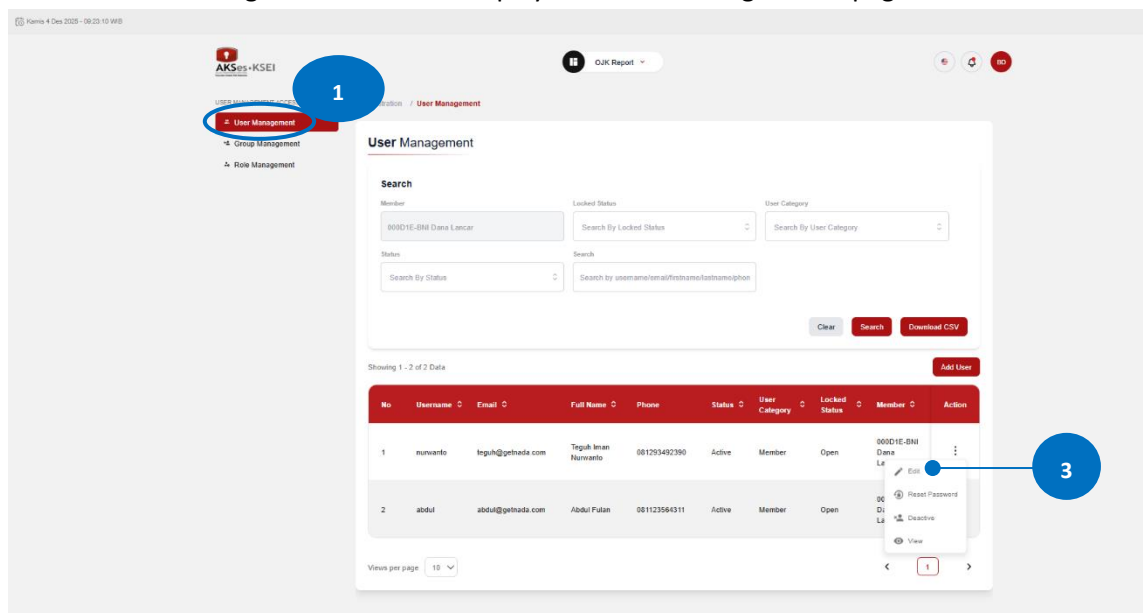
- a. **Member:** Will be automatically filled with the member from your company/institution.
- b. **First name:** Enter the first name of the relevant user, for example: Teguh Iman.
- c. **Last name:** Enter the relevant user's last name, for example: Nurwanto.
- d. **Username:** Enter the username of the relevant user, for example: nurwanto.
- e. **Email:** Enter the email of the relevant user, for example: teguh@getnada.com
- f. **Phone number:** Enter the phone number of the relevant user, for example: 085323564300
- g. **Password:** Enter a password that complies with the set password policy. You can click the  icon to view the password.
- h. **Retype password:** Enter the password confirmation according to the set password policy. You can click the  icon to view the password.
- i. **Group:** The Group functions to select access rights that have been previously determined. More than one Group can be selected, for example: Batavia.

3. You can press the  button to cancel adding that user.
4. Then, click the  button to save that user management information. If all data has been filled in, the system will display the notification "User successfully added!" as shown in the image below:



B.1.3 Modify User Data

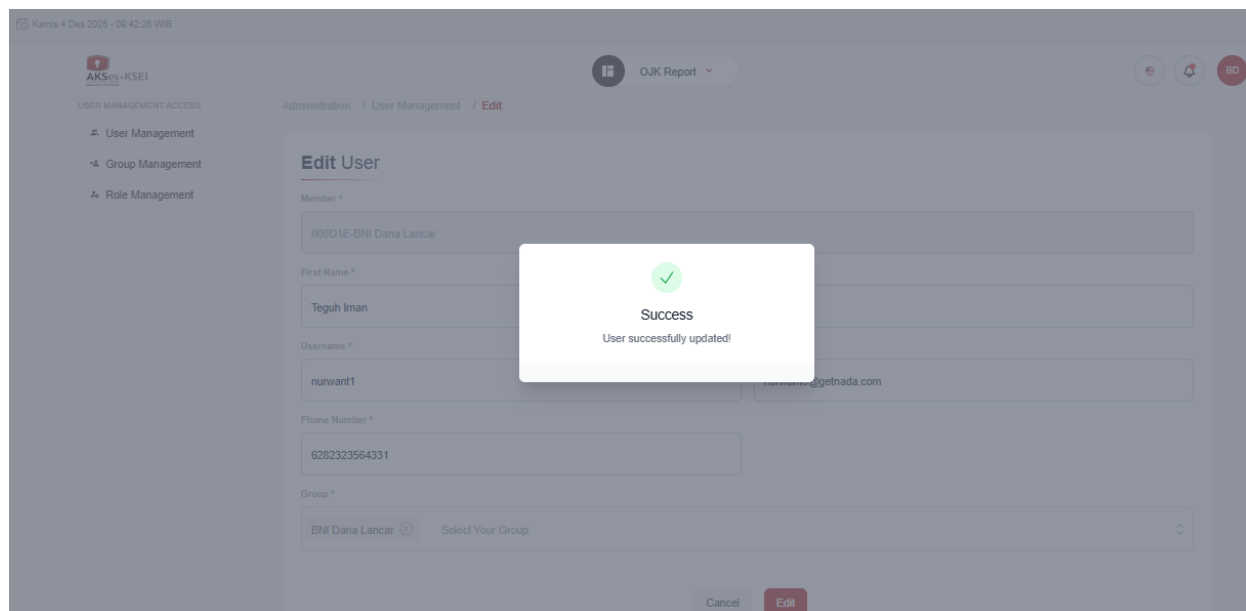
1. Click the “User Management” menu to display the “User Management” page.



2. Select the user management data to be modified.
3. Then, click the “Continue” action, and the system will display a reporting confirmation pop-up message as shown in the image below:

The screenshot shows the 'Edit User' form in the AKSeS+KSEI system. The form is titled 'Edit User' and is part of the 'User Management' section. It contains several input fields for user information, each labeled with a blue circle and a letter: 3a (Member), 3b (First Name), 3c (Last Name), 3d (Username), 3e (Email), 3f (Phone Number), and 3g (Group). The form also has 'Cancel' and 'Edit' buttons at the bottom, labeled with blue circles 4 and 5 respectively. The background shows a sidebar with 'User Management', 'Group Management', and 'Role Management' options, and a top navigation bar with 'Administration / User Management / Edit'.

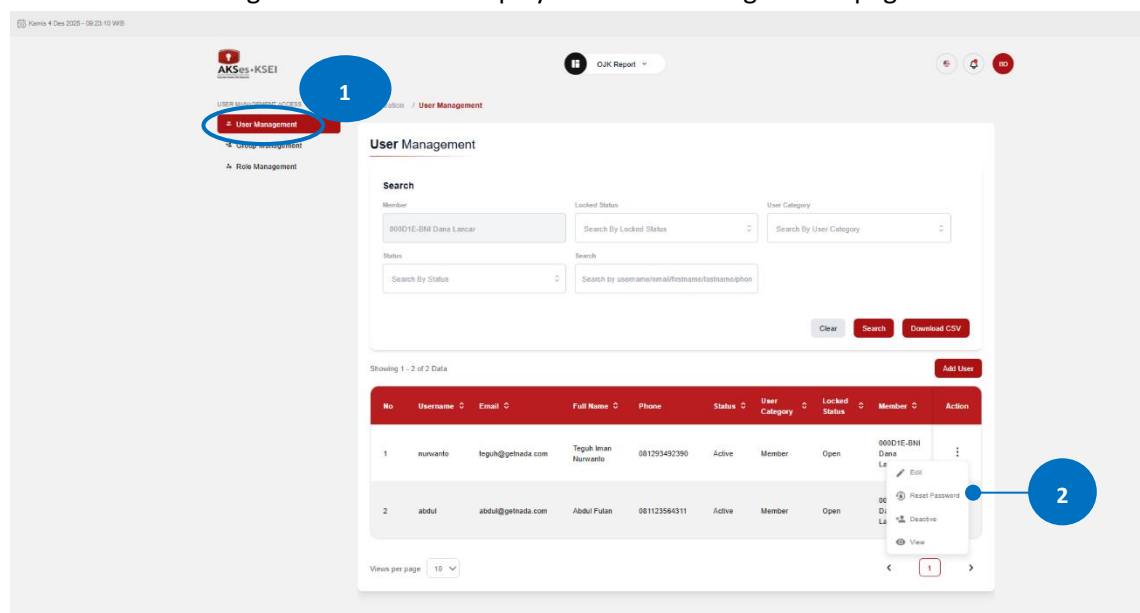
- a. **Member:** Will be automatically filled with the member from your company/institution.
 - b. **First name:** The first name can be modified, for example: Teguh Iman.
 - c. **Last name:** The last name can be modified, for example: Nurwanto.
 - d. **Username:** The username can be modified, for example: nurwanto.
 - e. **Email:** The email can be modified, for example: teguh@getnada.com.
 - f. **Phone number:** The phone number can be modified, for example: 085323564300
 - g. **Group:** The Group functions to select access rights that have been previously determined. More than one Group can be selected, for example: Batavia.
4. Click the **Cancel** button to cancel user data modification.
 5. Click the **Edit** button to save the user management data modifications. If all user data has been adjusted, the system will display the notification "User successfully updated!" as shown in the image below:



B.1.4 Reset Password

Below are the instructions to reset the password of registered user management in AKSes 3.0:

1. Click the “User Management” menu to display the “User Management” page.



2. Click the “Reset Password” action to go to the “Reset Password” screen.

Kamis 4 Des 2025 - 09:45:59 WIB

AKSes+KSEI

USER MANAGEMENT ACCESS

Administration / User Management / Reset Password

Reset Password





New Password *

Confirm Password *

@AdminBNILancar002!

@AdminBNILancar002!

Cancel Save

- New password:** Enter the new password, for example @ADMINnBATAVIA0002!. You can click the  icon to view the password.
- Password confirmation:** Enter the password confirmation, for example @ADMINnBATAVIA0002!. You can click the  icon to view the password.
- Click the  to cancel the password reset.
- Click the  to save the new password changes. If the new password has been adjusted, the system displays the notification “Password successfully changed” as shown in the image below:

Kamis 4 Des 2025 - 09:47:24 WIB

AKSes+KSEI

USER MANAGEMENT ACCESS

Administration / User Management / Reset Password

Reset Password

New Password *

Confirm Password *

@AdminBNILancar002!

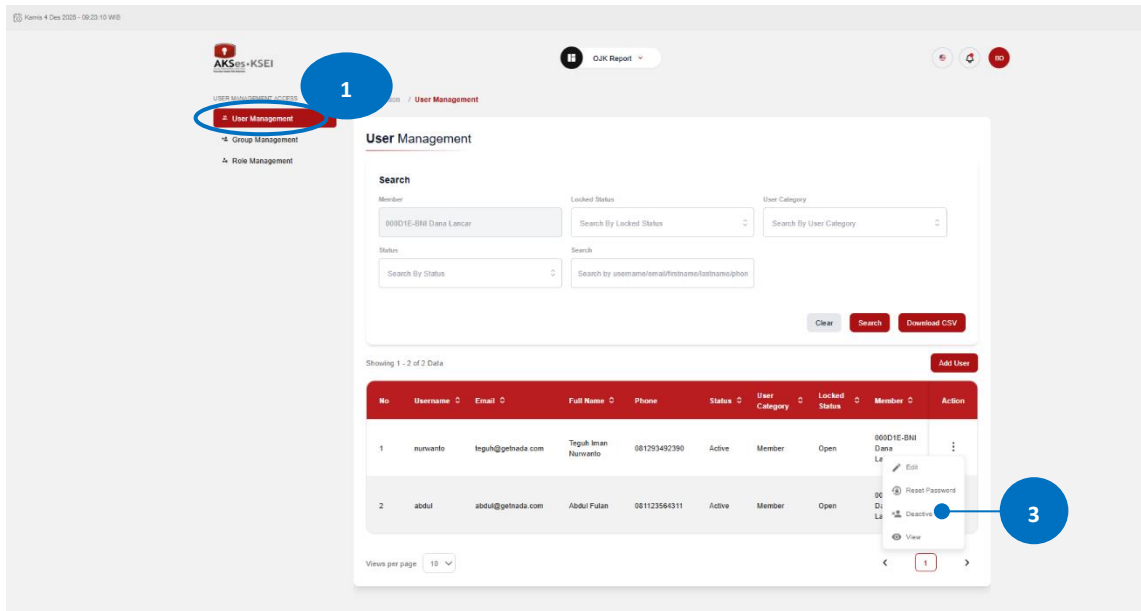
@AdminBNILancar002!

Success

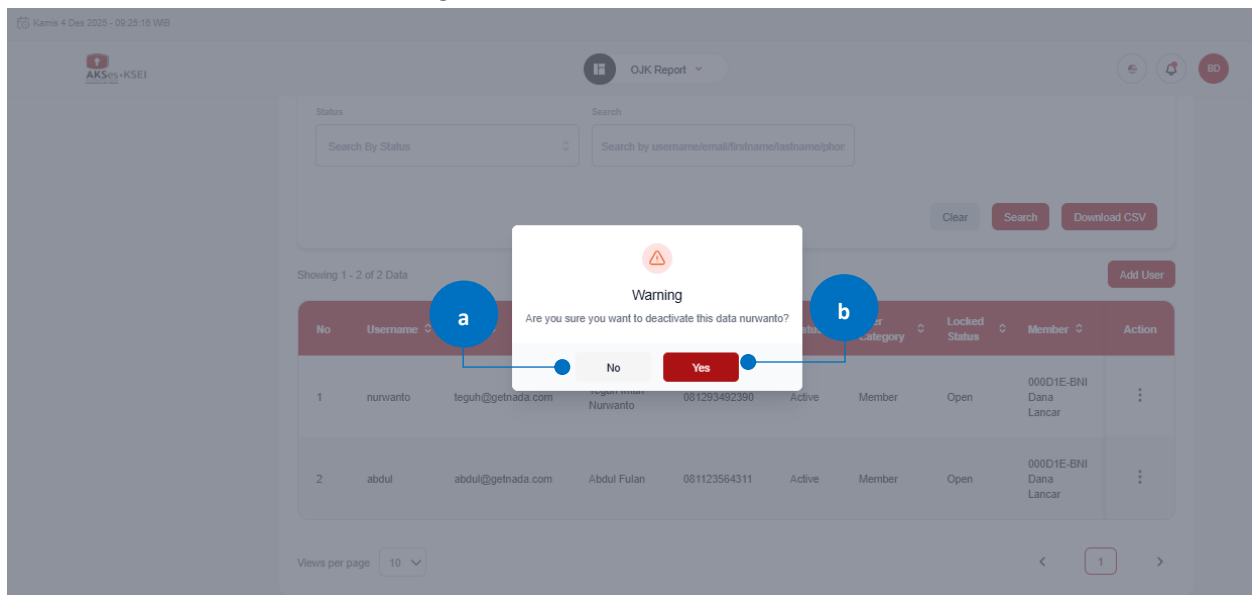
Password successfully changed.

B.1.5 Deactivate User

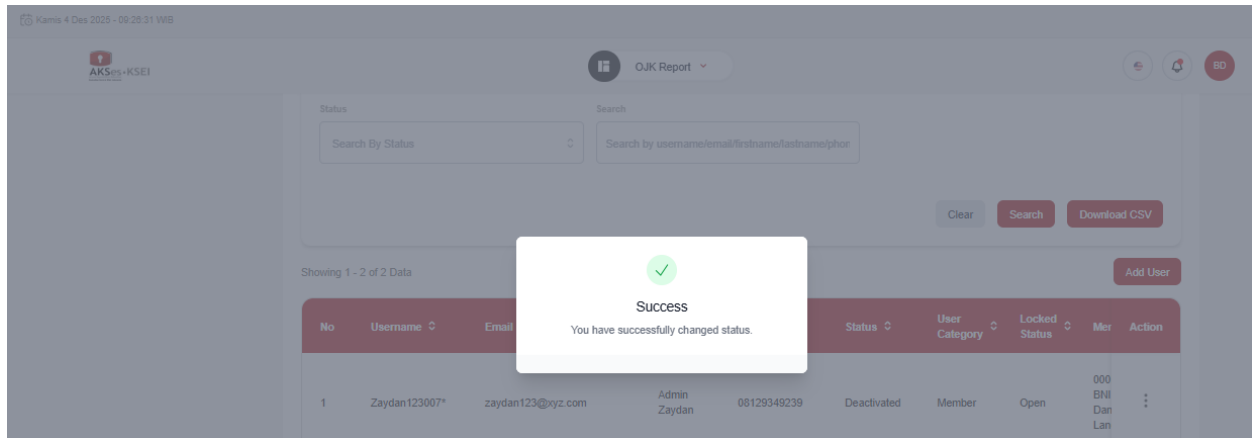
1. Click the “User Management” menu to display the “User Management” page.



2. Select the user management data to be deactivated.
3. Then, click the “Deactivate” action, and the system will display a pop-up message confirming user deactivation as shown in the image below:

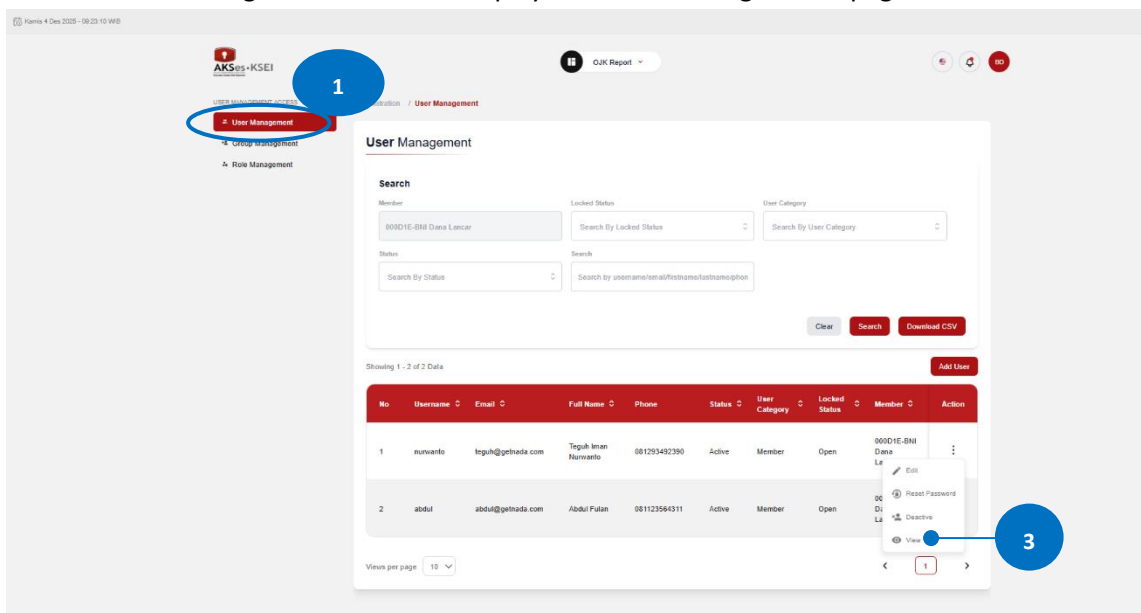


- a. Click the button to cancel user deactivation.
 - b. Click on the button to proceed with user deactivation.
4. If you want to proceed with user deactivation, click the button, and the system will display the notification “You have successfully changed the status” as shown in the image below:

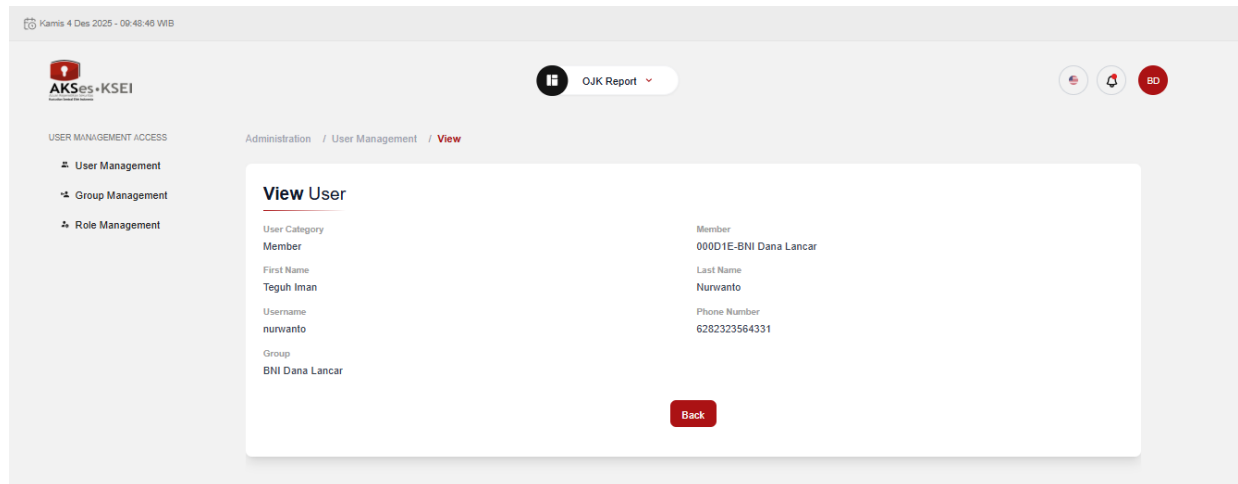



B.1.6 View User Details

1. Click the "User Management" menu to display the "User Management" page.



2. Select the user management data to be viewed.
3. Click the "View" action to go to the "View user" screen.



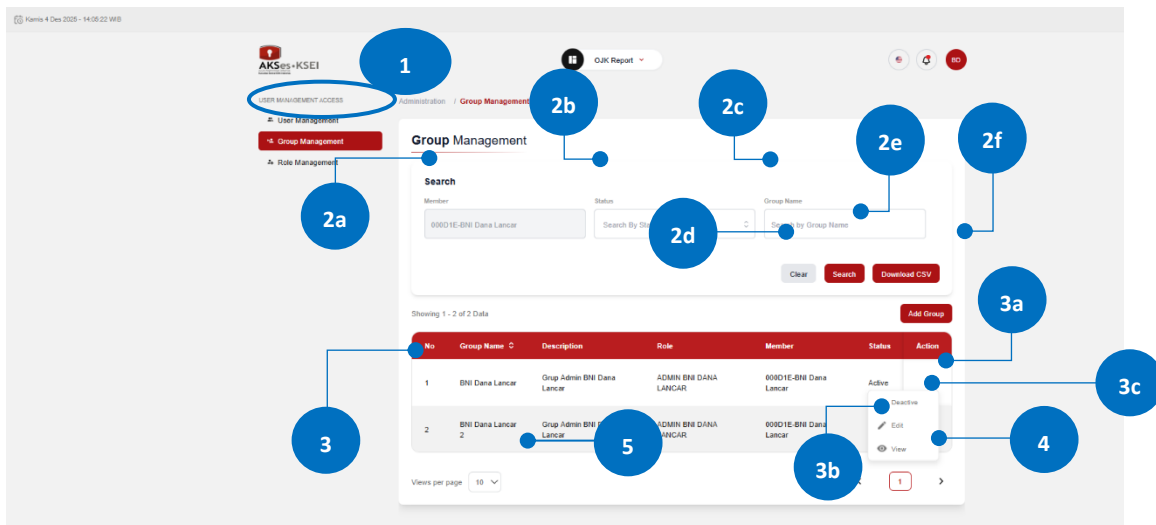
4. Click on the  button to return to the previous Page

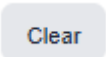
B.2 Group Management






Below are the instructions to manage groups in AKSes 3.0:

B.2.1 View Group List

1. Click the “Group Management” menu to display the “Group Management” page

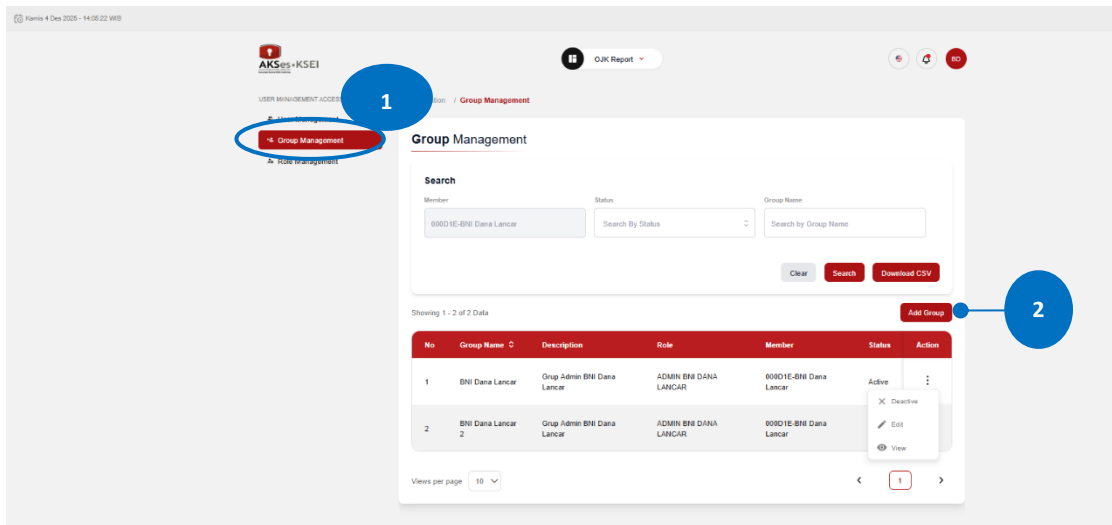


2. You can search for group management based on filters consisting of:
 - a. **Member search:** Will be automatically filled with the member, for example: 81406-Batavia Prima Ekspektasi.
 - b. **Status search:** Select “Active” or “Deactivated”, for example: Active.
 - c. **Searching Group name:** Enter a group name, for example: Batavia.
 - d. Click the  button to clear the filter.

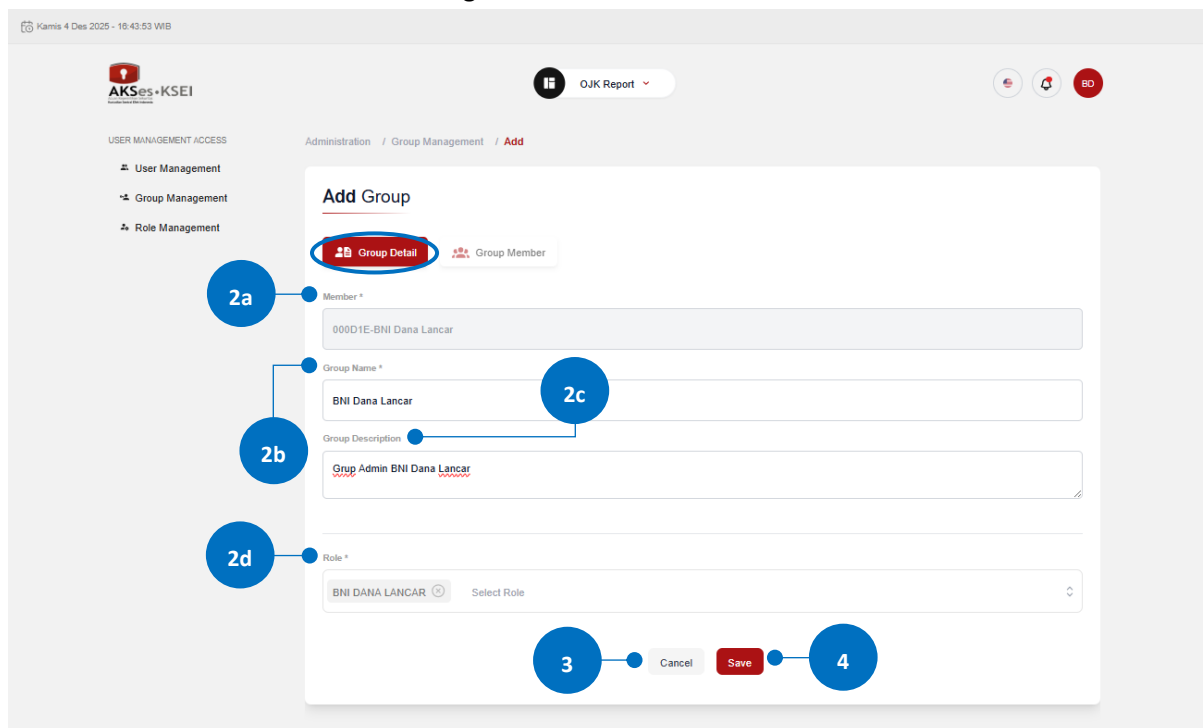
- e. Click the  button to search.
 - f. Click the  button to download user management data in CSV file format.
3. Then, the system will display the group management details you want based on the search filter. Group details will be displayed in a table that includes the group name, description, role, members, and status. In addition, there are other features that can be used to manage group data, which are:
- a. Use the  Deactive icon to deactivate a group.
 - b. Click the  Edit icon to modify group data.
 - c. Click the  View icon to view group data details.
4. You can view data on the next or previous page by clicking the paging number section.
5. You can also display data with a limit of 10, 25, 50, or 100 rows.

B.2.2 Add Group

1. Click the “Group Management” menu to display the “Group Management” page. The add group feature in Access 3.0 creates groups with access rights defined by their roles, along with the assigned members.



2. Click **Add Group** to create a group with a set of access rights. Click **Add Group** to go to the “Group Details” screen as shown in the image below:

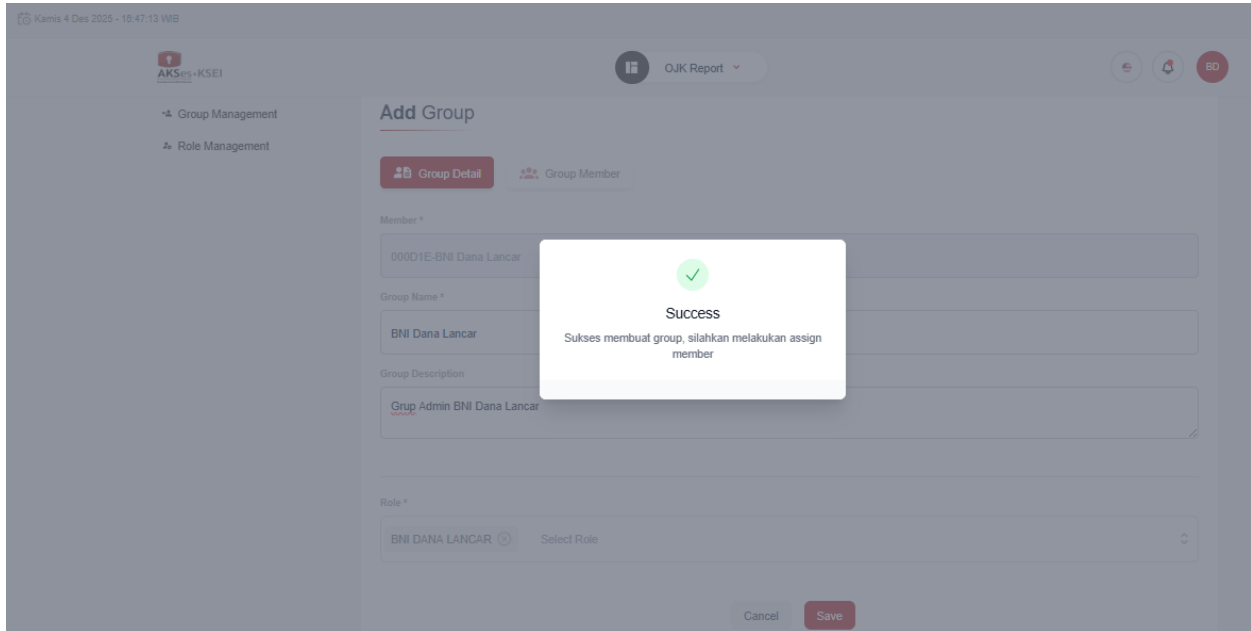


- Member:** Will be automatically filled with the member from your company/institution.
- Group name:** The group name can be modified, for example: Batavia.
- Group description:** Enter the group description, for example: Grup Batavia Prima Ekspektasi.

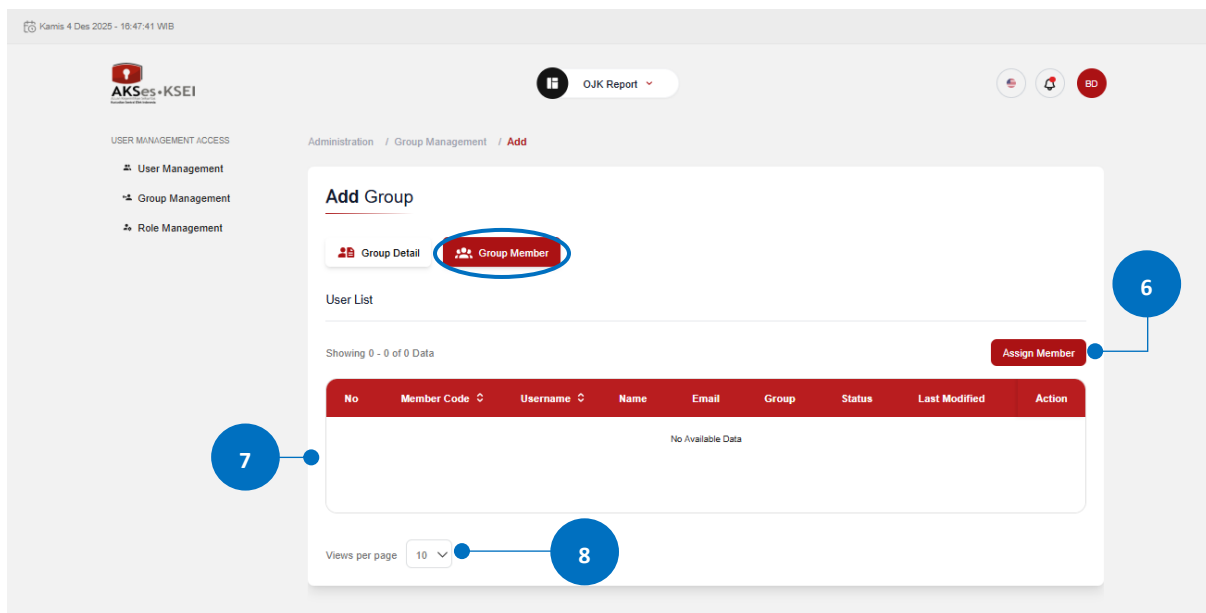
d. **Role:** You can select more than one role, for example: ADMIN BATAVIA

3. Click the **Cancel** button to cancel group creation.

4. Then, click the **Save** button to save the group creation information. If all group data has been filled in, the system will display the notification “Group successfully created, please assign members” as shown in the image below:



5. The screen will automatically move to the “Group Members” tab, as shown below:

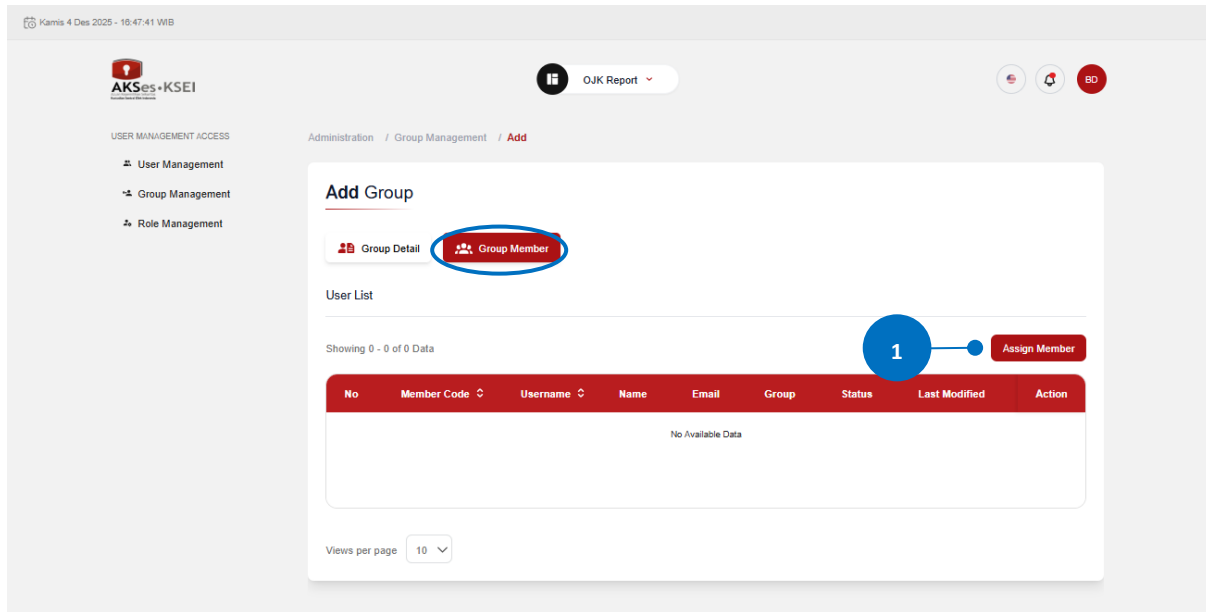


6. The following feature is available on the “Group Members” page: click the **Assign Member** button to add/assign members.

7. After member assignment/addition is complete, the system will display a table listing members with the following information: member code, username, name, email, Group, status, and last modified date. The steps for assigning members/adding users are explained in the following subsection.
8. You can also display data with a limit of 10, 25, 50, or 100 rows.

B.2.2.1 Assigning Members

1. Click the **“Assign Members”** button on the **“Group Members”** screen.



2. The system will display the **“Assign Members”** page as shown in the image below:

Kamis 4 Des 2025 - 16:52:41 WIB

AKSes-KSEI

OJK Report

Administration / Group Management / **Assign Member**

Assign Member

Group Name *

BNI Dana Lancar

Member

000D1E-BNI Dana Lancar

Username

Search by Username

Clear Search

Add this user to the group

	No	Member Code	Username	Name	Email	Status
<input checked="" type="checkbox"/>	1	000D1E	nurvanto	Teguh Iman Nurvanto	nurvanto@getnada.com	Active
<input type="checkbox"/>	2	000D1E	abdul	Abdul Fulan	abdul@getnada.com	Active


Views per page: 10

< 1 >

Cancel Save

3. The system will display all participant users that exist in AKSes within the same member/company/institution. You can check the boxes for users you wish to add to the Group.
4. You can view data on the next or previous page by clicking the paging number section.
5. You can also display data with a limit of 10, 25, 50, or 100 rows.
6. Click the **Cancel** button to cancel the member assignment process.
7. Then, click the **Save** button to save the group member information. If the member to be included in the Group has been checked, the system will display the notification "User successfully assigned!" as shown in the image below:

Wanda 4 Dec 2025 - 10:55:30 WIB

AKS  KSEI

Group Management
Role Management

OJK Report

Assign Member

Group Name *

BNI Dana Lancar


Member

000D1E-BNI Dana Lancar

Username

Search by Username

Clear Search


Success
User successfully assigned!

Add this user to the group

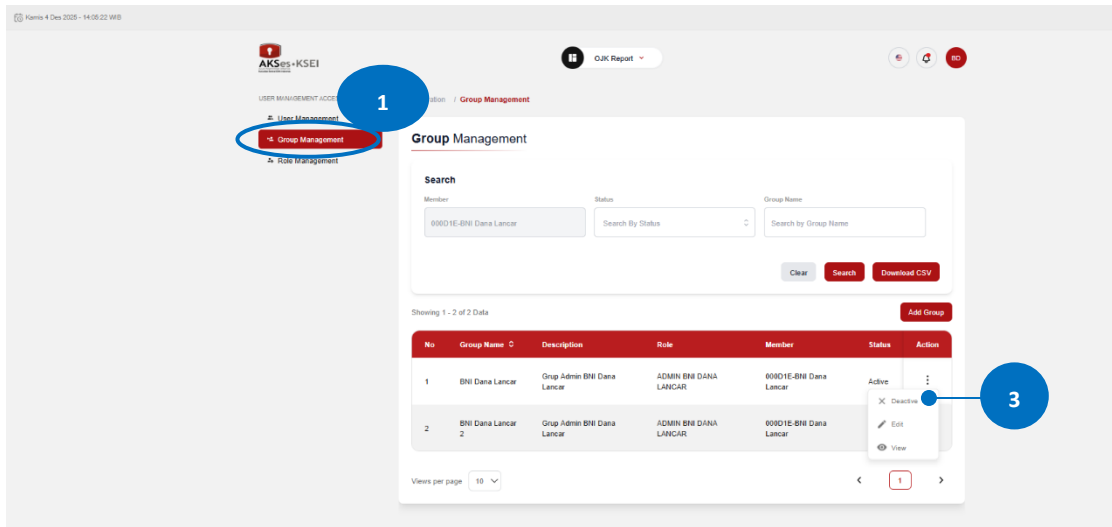
No	Member Code	Username	Name	Email	Status	
<input type="checkbox"/>	1	000D1E	testingdanu222	Testing Danu222	testingdanu222@gmail.com	Active
<input type="checkbox"/>	2	000D1E	userbni	User BNI	userbni@getnada.com	Active

Views per page 10

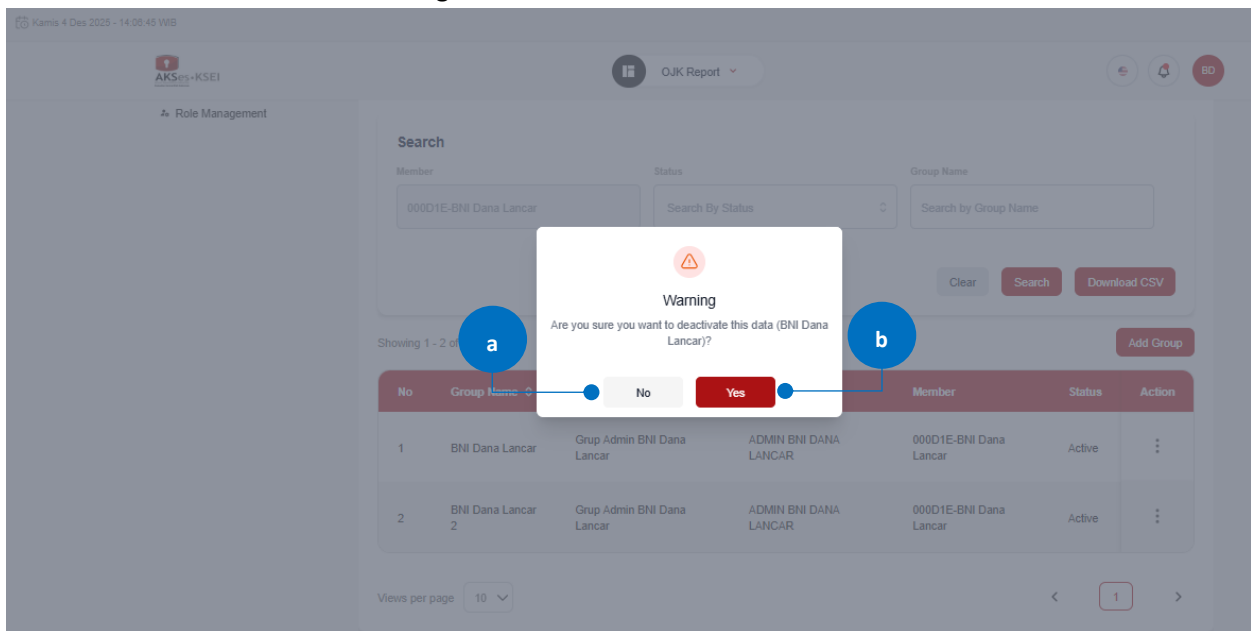
Cancel Save

B.2.3 Group Deactivation

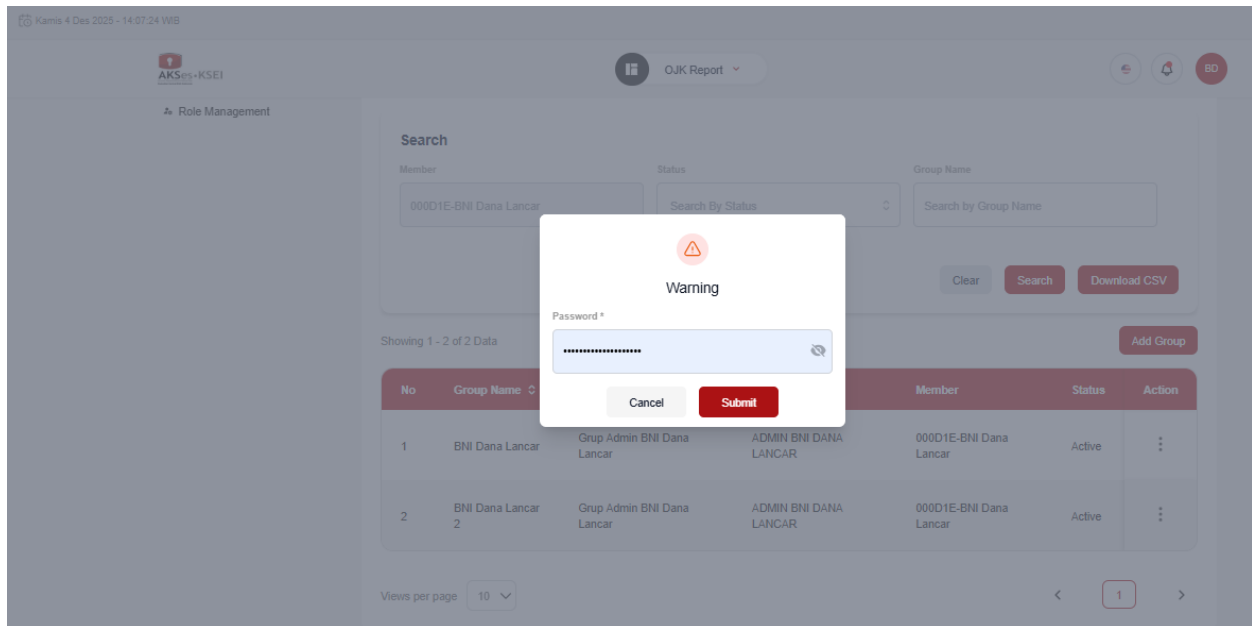
1. Click the “Group Management” menu to display the “Group Management” page.





2. Select the group management data to be deactivated.
3. Then, click the “Deactivate” action, and the system will display a pop-up message confirming group deactivation as shown in the image below:

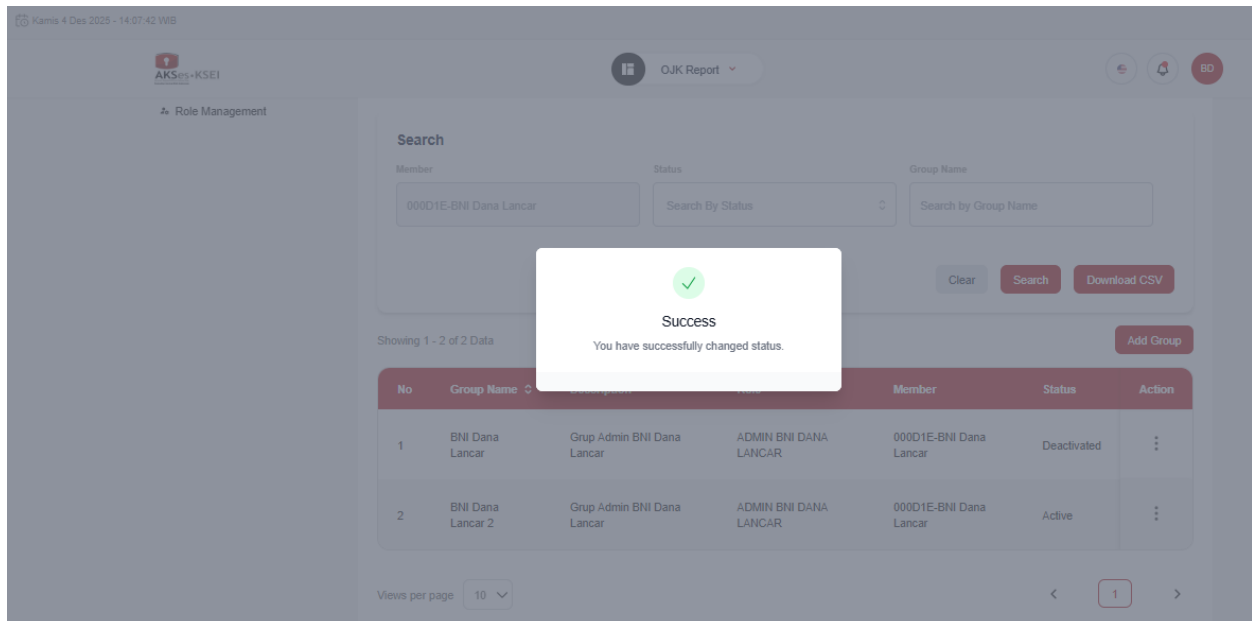


- a. Click the **No** button to cancel group deactivation.
 - b. Click on the **Yes** button to proceed with group deactivation.
4. If you wish to proceed with deactivating the Group, click the **Yes** button, and the system will display a password confirmation pop-up message as shown in the image below:



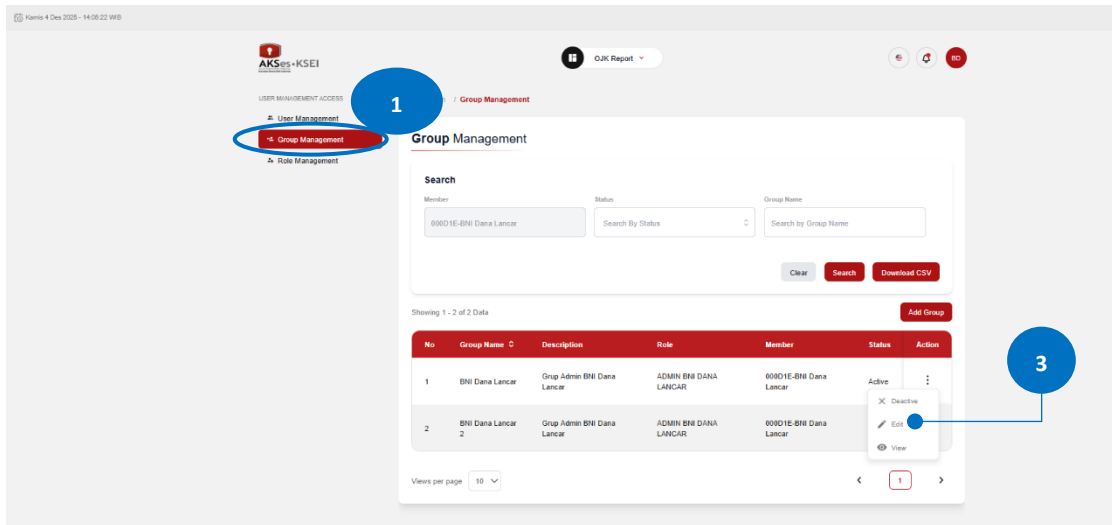
- a. **Password:** The password used is the administrator password of the person performing the group deactivation. The password can be entered, for example: ADMINnBATAVIA0002. You can click the  icon to view the password.

5. If you want to proceed with group deactivation, click the  button, and the system will display the notification “You have successfully changed the status” as shown in the image below:

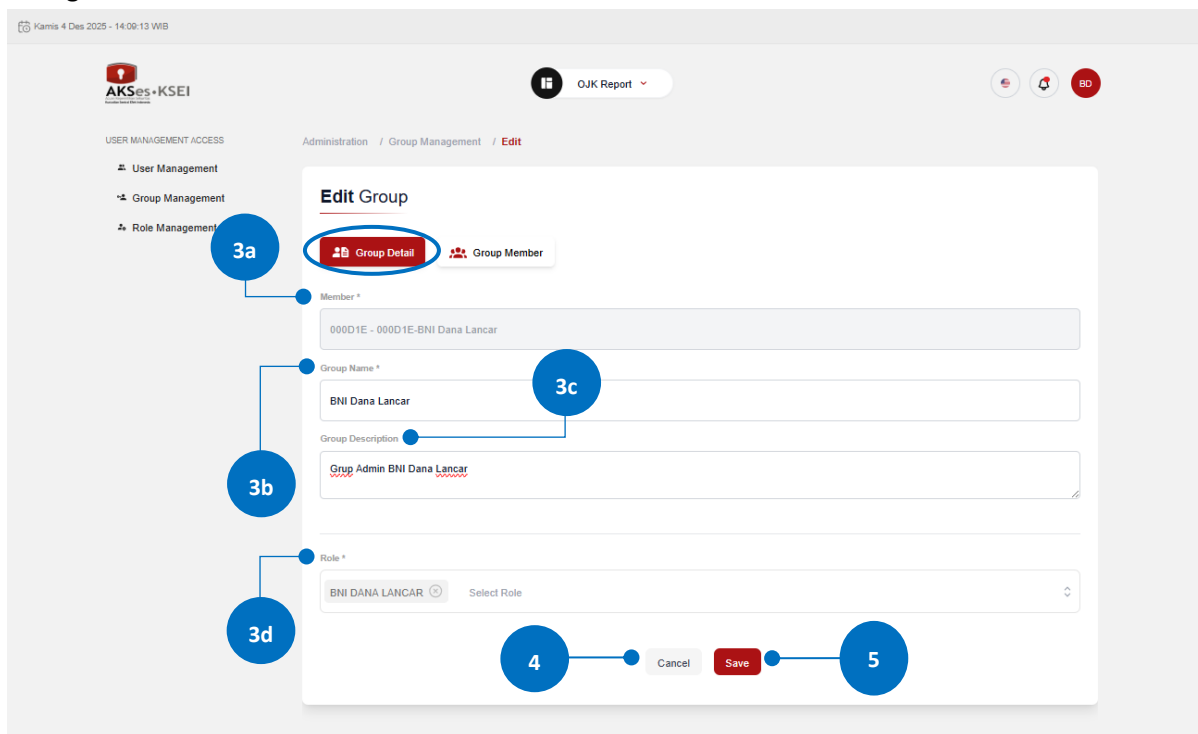


B.2.4 Modify Group Data

1. Click the “Group Management” menu to display the “Group Management” page.





2. Select the group management data to be modified.
3. Then, click the “Modify” action, and the system will display the “Modify Group” page as shown in the image below:

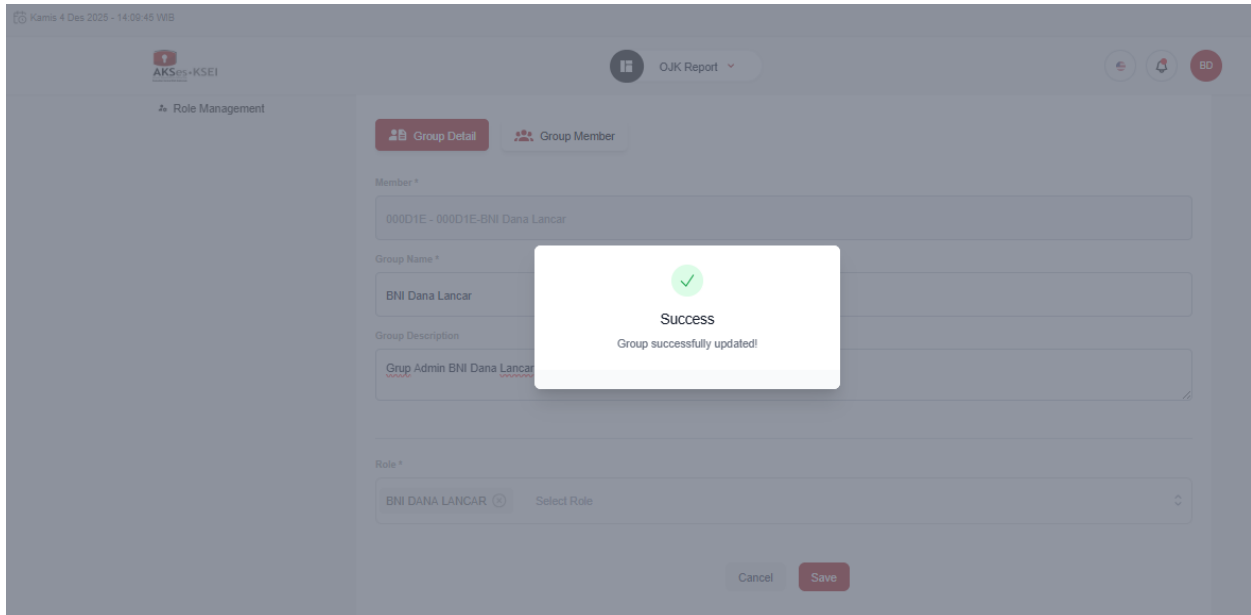


- Member**: Will be automatically filled with the member from your company/institution.
- Group name**: The group name can be modified, for example: Batavia.
- Group description**: The group description can be modified, for example: Group Admin Batavia Prima Ekspektasi.

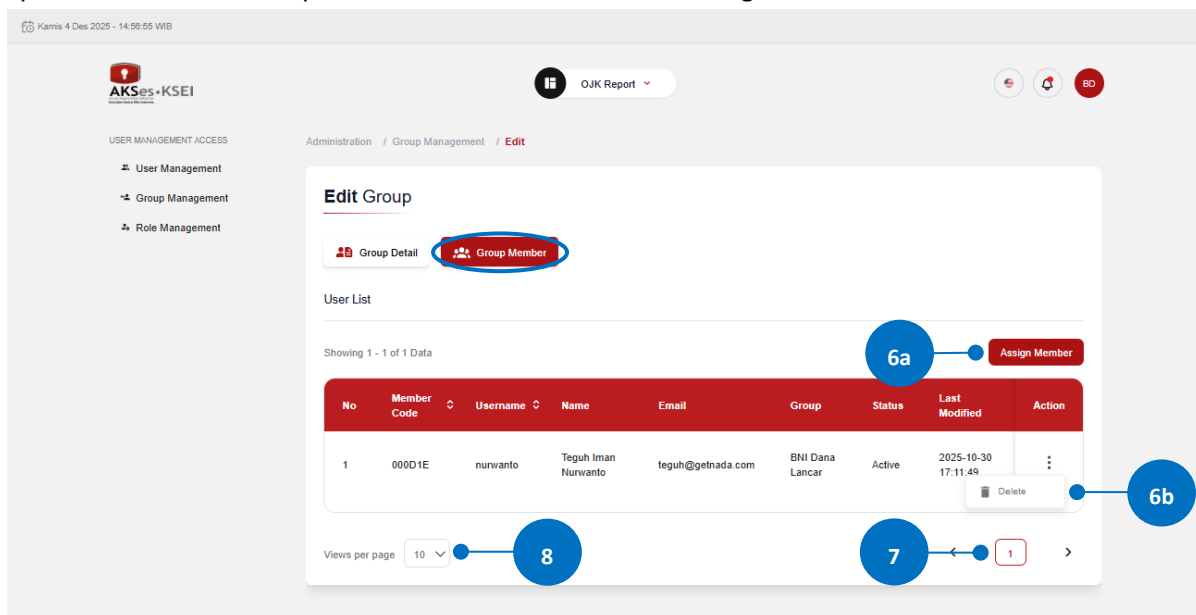
d. **Role:** Can be modified or have more than one role selected, for example: ADMIN BATAVIA

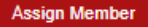
4. Click the  button to cancel the Group modification.

5. Click the  button to save the modified group information. If all group data has been adjusted, the system will display the notification “Group successfully updated!” as shown in the image below:



6. In addition, you can add or remove members from the relevant Group. The configuration can be performed in the “Group Members” tab as shown in the image below:



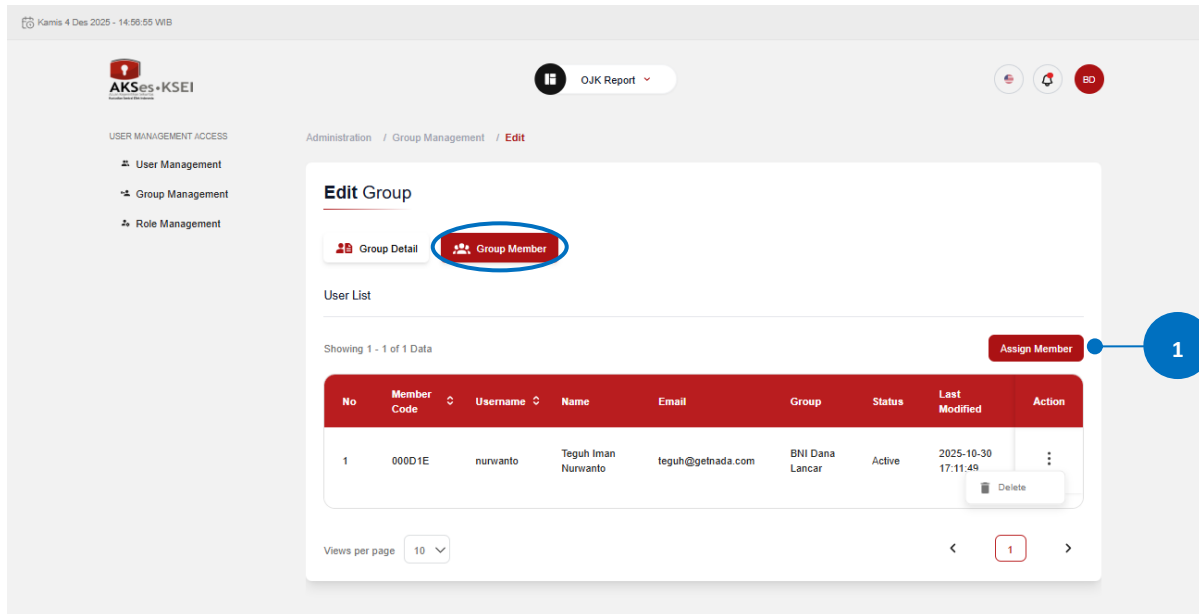
a. Click the  icon to add the relevant group member. Instructions for assigning members are in the Assigning Members subsection.

b. Click the  icon to delete the relevant group member.

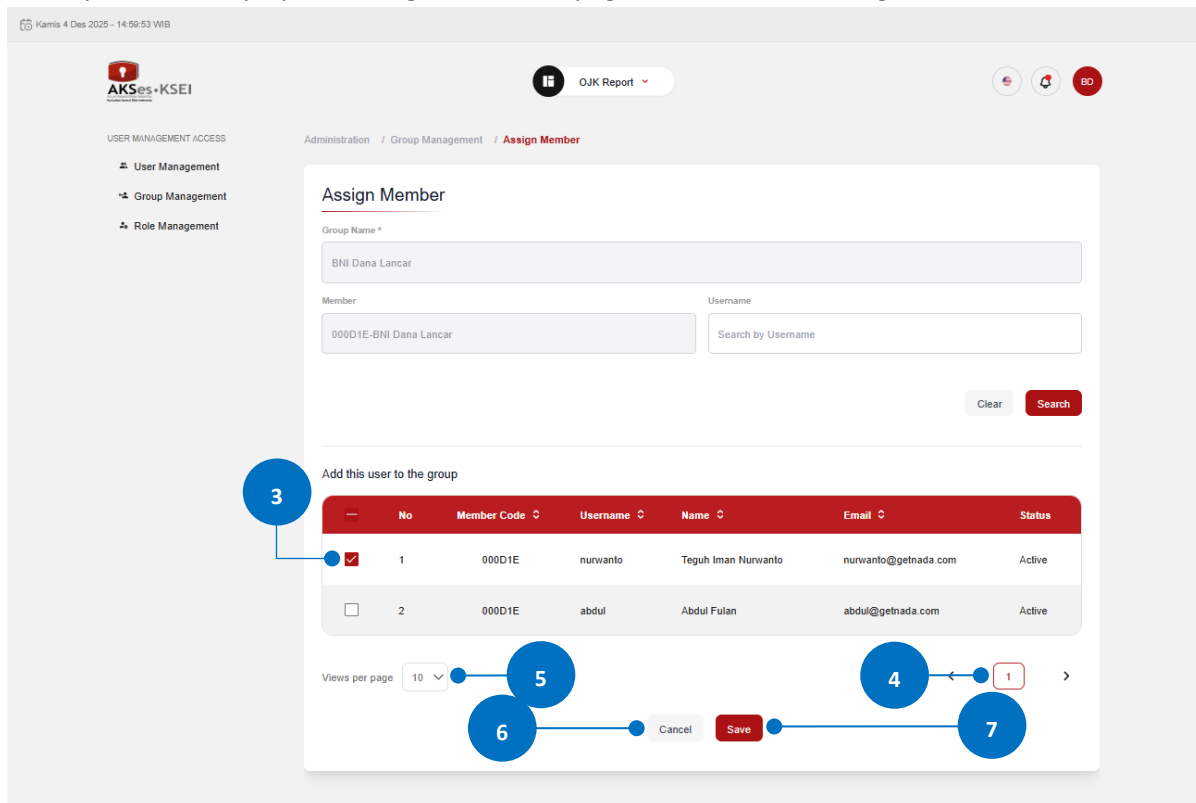
7. You can view data on the next or previous page by clicking the paging number section.
8. You can also display data with a limit of 10, 25, 50, or 100 rows

B.2.4.1 Assigning Members

1. Click the “Assign Members” button on the “Group Members” screen.

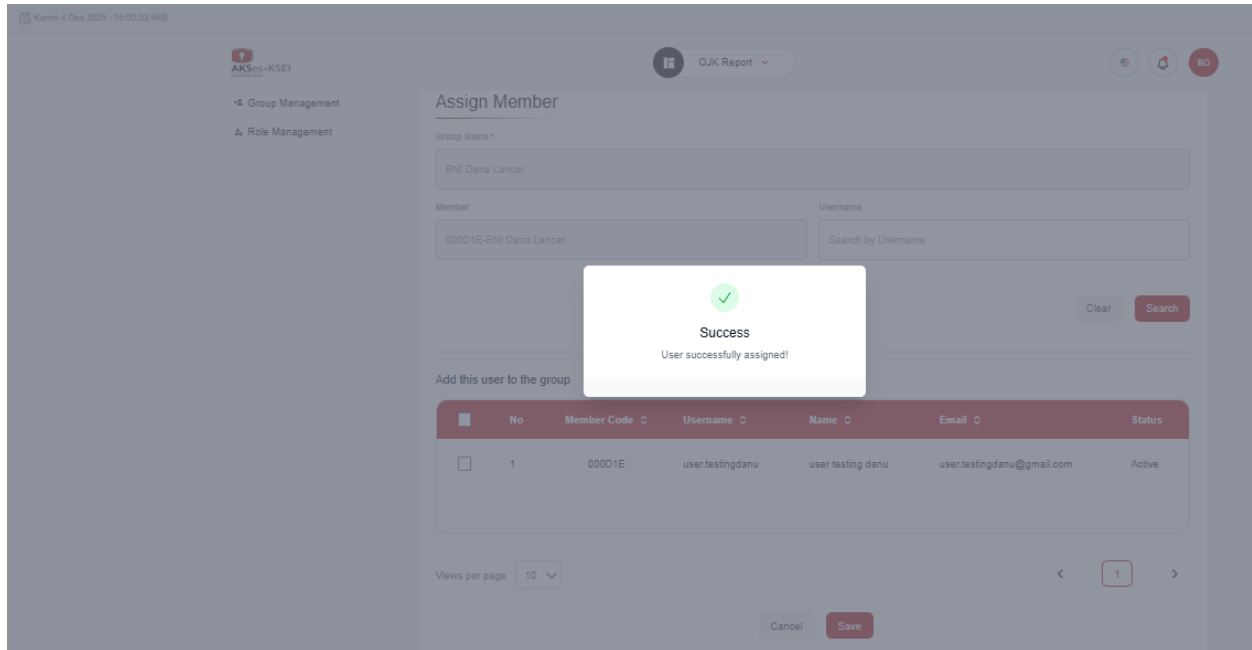


2. The system will display the “Assign Members” page as shown in the image below:



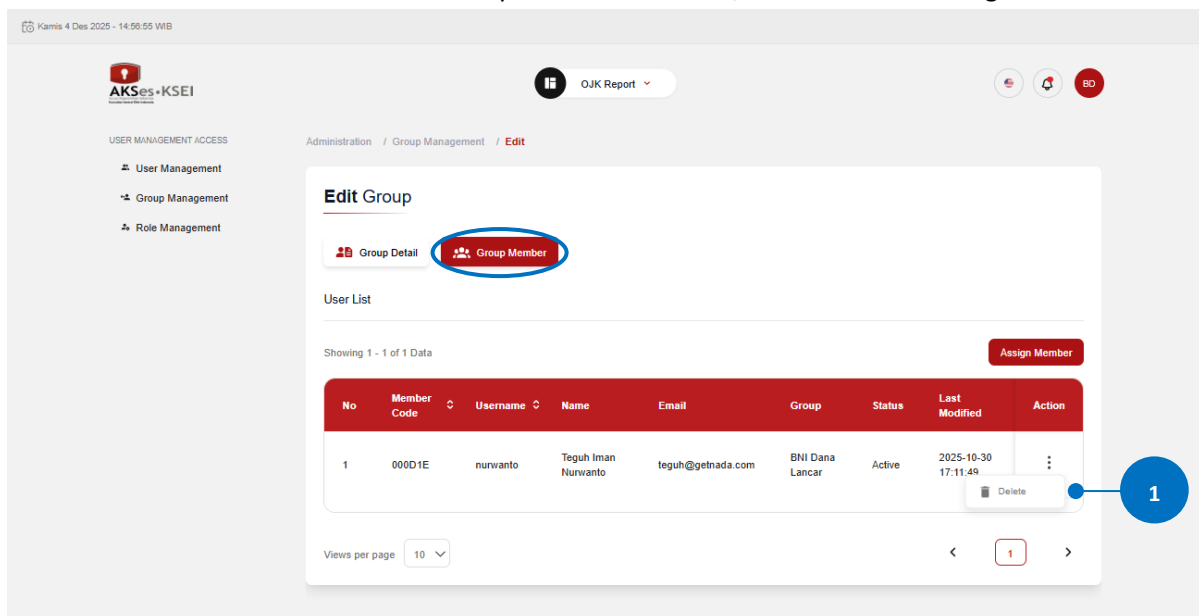
3. The system will display all user members that exist in AKSeS within the same member/company/institution. You can check the boxes for users you wish to add to the Group.
4. You can view data on the next or previous page by clicking the paging number section.

5. You can also display data with a limit of 10, 25, 50, or 100 rows.
6. Click the **Cancel** button to cancel the member assignment process.
7. Then, click the **Save** button to save the group member information. If the member to be included in the Group has been checked, the system will display the notification “User successfully assigned!” as shown in the image below:

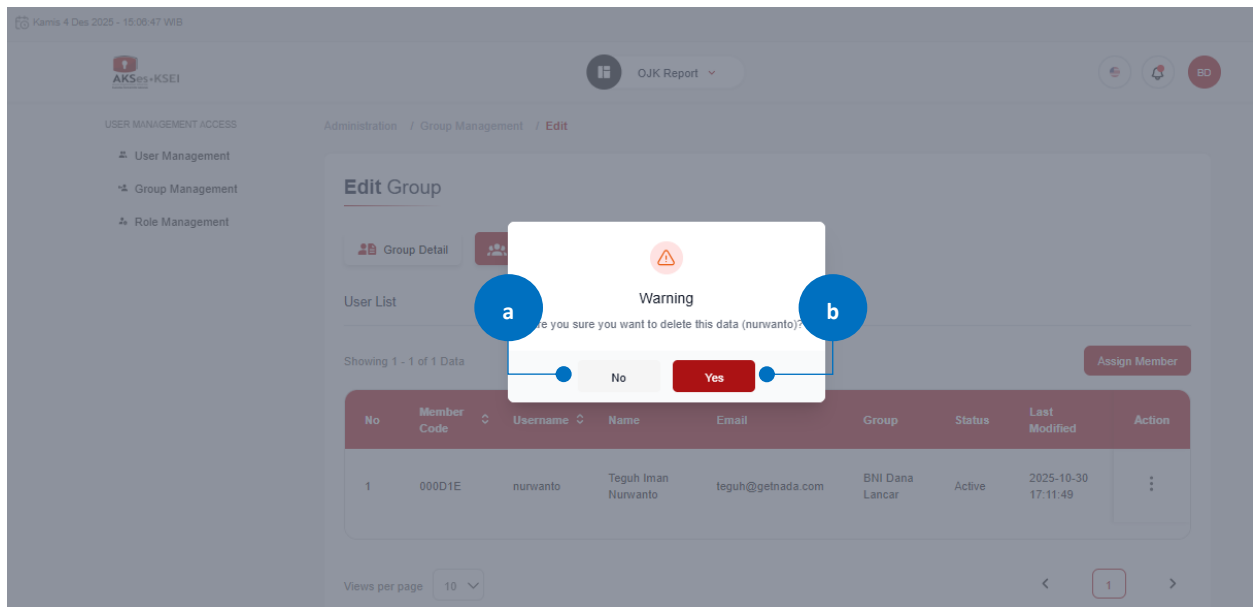


B.2.4.2 Deleting Members

1. Click the “Delete” action on the “Group Members” screen, as shown in the image below:



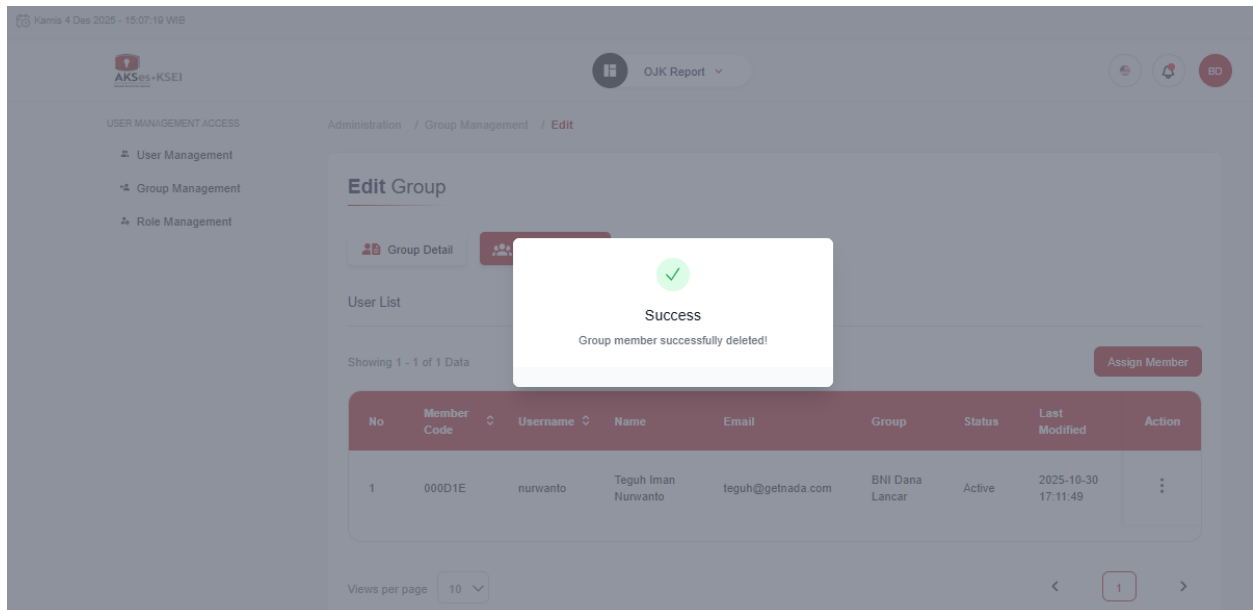
- The system will display a confirmation pop-up message for removing members, as shown in the image below:



a. Click the **No** button to cancel member deletion.

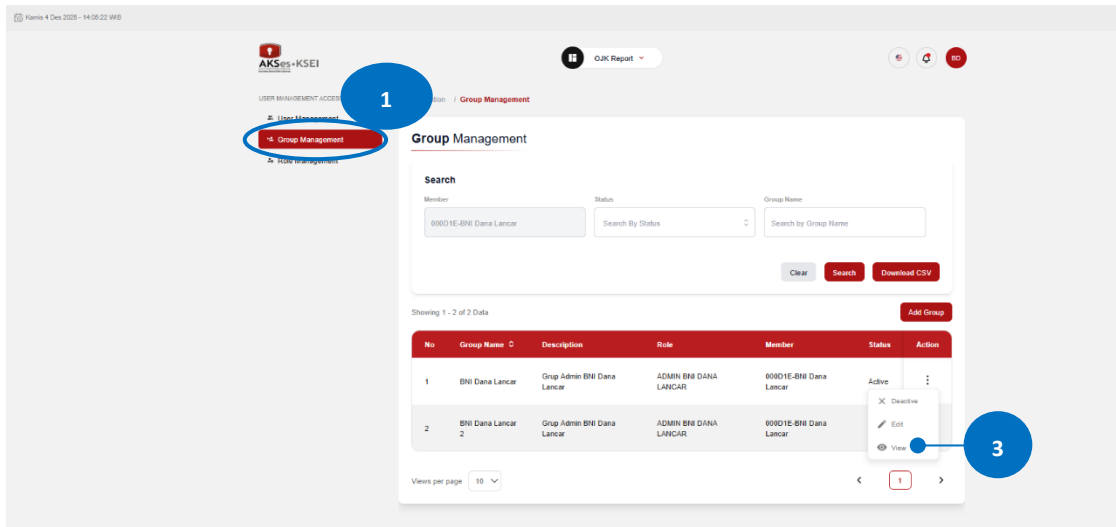
b. Click the **Yes** to continue member deletion.

- If you want to proceed with member deletion, click the **Yes** button, and the system will display the notification “You have successfully deleted the Group Members” as shown in the image below:

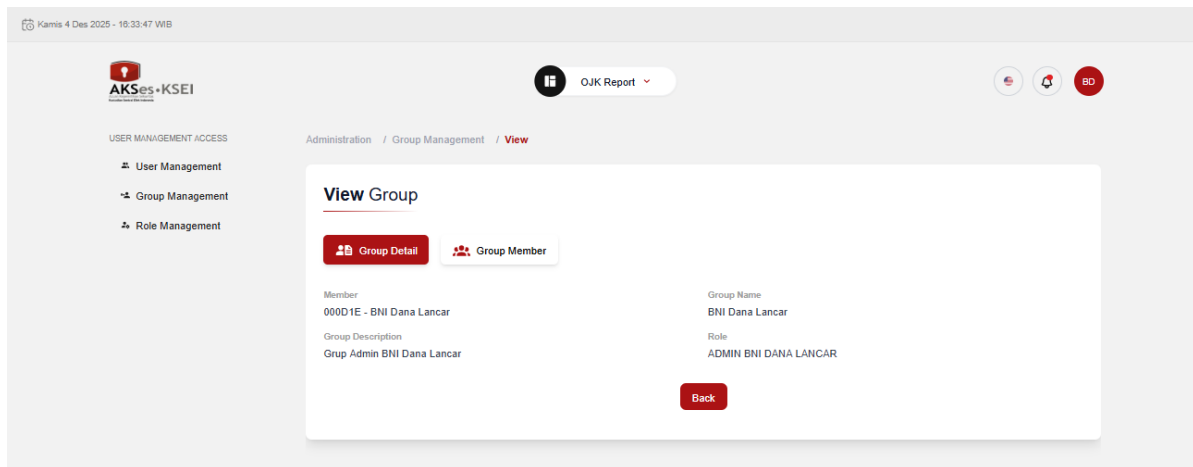


B.2.5 View Group List

1. Click the “Group Management” menu to display the “Group Management” page.



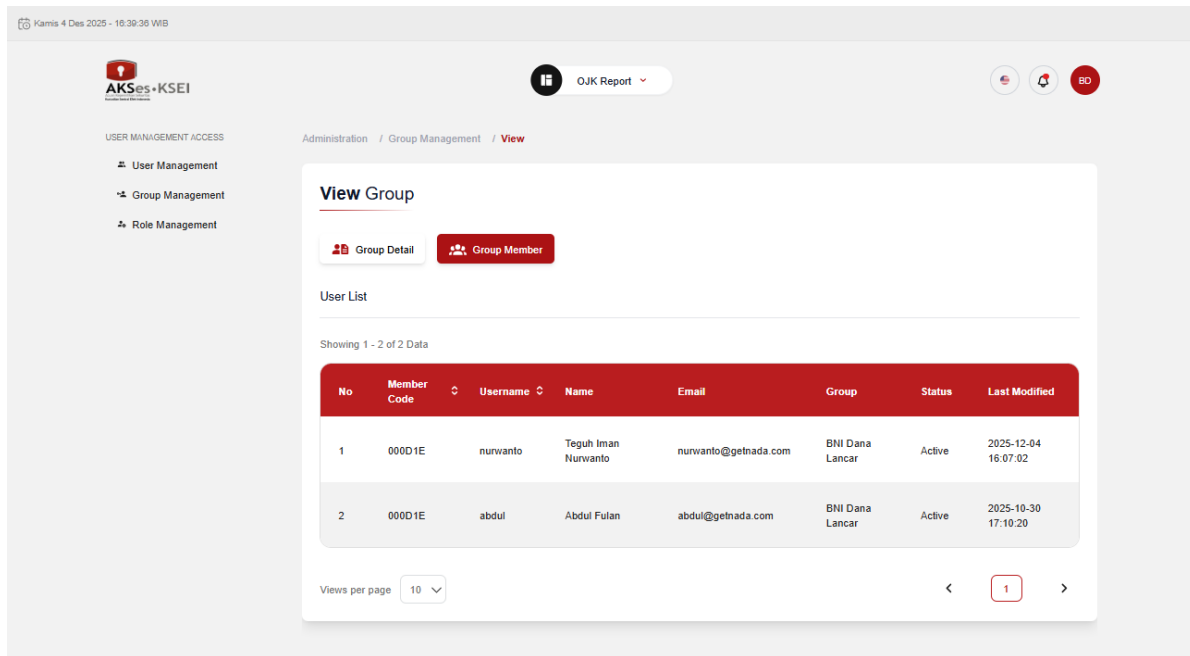
2. Select the group management data to be viewed.
3. Click the “View” action to go to the “View Group” screen.



4. Click on the **Back** to return to the previous page.

B.2.5.1 View Group Members

1. In addition to viewing group details, you can view the members of the relevant Group. Click on the “Group Members” tab to navigate to the “Group Members” screen.

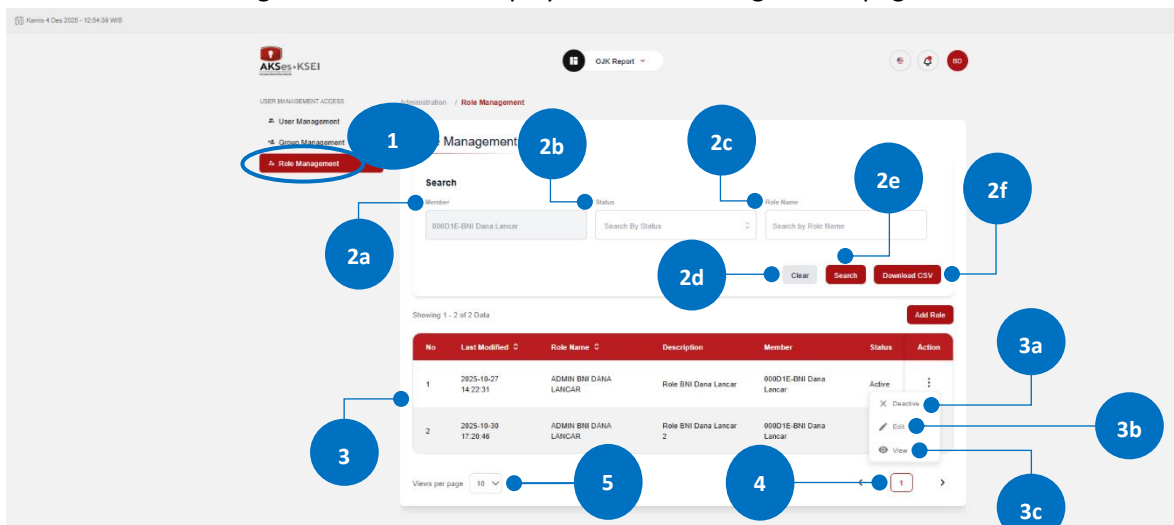


B.3 Role Management







Below are instructions to manage roles in AKSes 3.0:

B.3.1 View Role List

1. Click the “Role Management” menu to display the “Role Management” page.

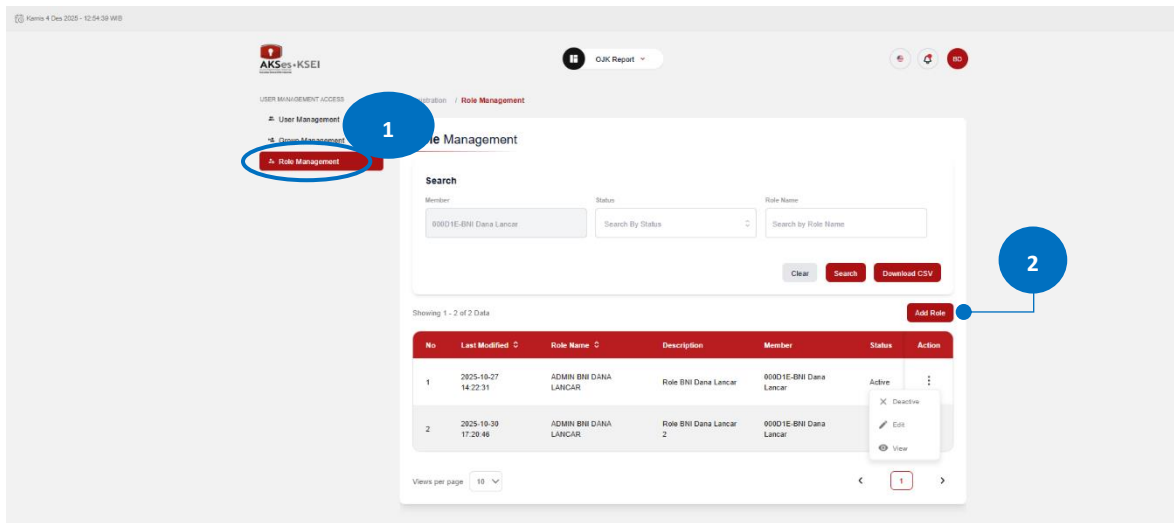


2. You can search for role management based on the following filters:
 - a. **Member search:** Will be automatically filled with members, for example: 81406-Batavia Prima Ekspektasi.

- b. Status search: Select “Active” or “Deactivated”, for example: Active.
 - c. **Searching role name:** Enter a role name, for example: ADMIN BATAVIA.
 - d. Click the  button to clear the filter.
 - e. Click the  button to search.
 - f. Click the button  to download role management data in CSV file format.
3. Then, the system will display the role details you want based on the search filter. Role details will be displayed in a table with the last modified date, role name, description, member, and status.
- a. Click the  Deactive icon to deactivate a role.
 - b. Click the  Edit icon to modify role data.
 - c. Click the  View icon to view role data.
4. You can view data on the next or previous page by clicking the paging number section.
5. You can also display data with a limit of 10, 25, 50, or 100 rows.

B.3.2 Add Role

1. Click the “Role Management” menu; the screen will then display the “Role Management” page. The role function determines access rights in AKSes 3.0.



2. Click the **Add Role** button to create access rights AKSes 3.0. Click **Add Role** to go to the “Group Details” screen as shown in the image below:

Kamis 4 Des 2025 - 13:15:52 WIB

AKSeS+KSEI

OJK Report

Administration / Role Management / Add

USER MANAGEMENT ACCESS

- User Management
- Group Management
- Role Management

Add Role

Member *

Role Name *

Role Description

Role Permission Mapping

The following is a list of permissions that can be given to the above roles:

User Management Access

- ☒ User Management
 - ☒ ADD ☒ DELETE ☒ DOWNLOAD ☒ UPDATE ☒ VIEW ☒ RESET_PASSWORD
 - ☒ UNLOCK ☒ CHANGE_STATUS
- ☐ Group Management
 - ☐ ADD ☐ DELETE ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☐ Role Management
 - ☐ ADD ☐ DELETE ☐ DEFINE_PERMISSIONS ☐ DOWNLOAD ☐ UPDATE ☐ VIEW

OJK Report

- ☒ Share Ownership Report
 - ☒ ADD ☒ DOWNLOAD ☒ UPDATE ☒ VIEW
- ☒ Share Ownership Report Form
 - ☒ ADD ☒ DOWNLOAD ☒ UPDATE ☒ VIEW
- ☐ Organized Group Declaration
 - ☐ ADD ☐ DELETE ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☒ Share Ownership Report History
 - ☒ ADD ☒ DOWNLOAD ☒ UPDATE ☒ VIEW
- ☒ Share Pledge Activity Report
 - ☒ ADD ☒ DELETE ☒ UPDATE ☒ VIEW
- ☒ Share Pledge Report Form
 - ☒ ADD ☒ DOWNLOAD ☒ UPDATE ☒ VIEW
- ☒ Share Pledge Report History
 - ☒ ADD ☒ DOWNLOAD ☒ UPDATE ☒ VIEW

OJK Admin

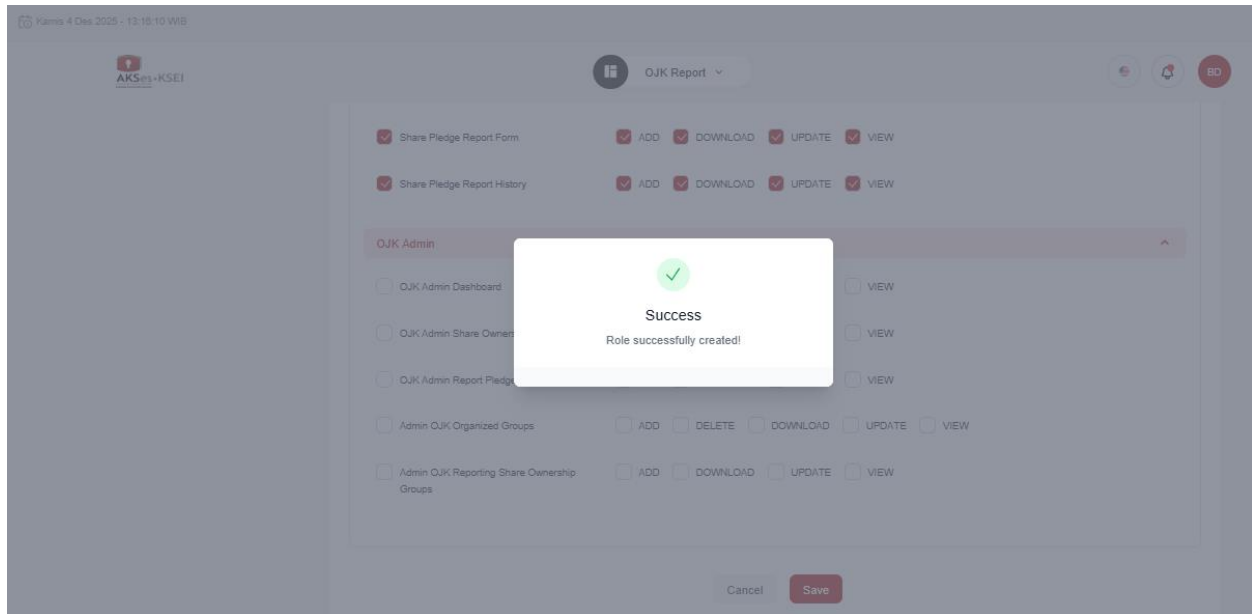
- ☐ OJK Admin Dashboard
 - ☐ ADD ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☐ OJK Admin Share Ownership Report
 - ☐ ADD ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☐ OJK Admin Report Pledge Shares
 - ☐ ADD ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☐ Admin OJK Organized Groups
 - ☐ ADD ☐ DELETE ☐ DOWNLOAD ☐ UPDATE ☐ VIEW
- ☐ Admin OJK Reporting Share Ownership Groups
 - ☐ ADD ☐ DOWNLOAD ☐ UPDATE ☐ VIEW

3 4

- Member:** Will be automatically filled with the members from your company/institution, for example: 81406-Batavia Prima Ekspektasi.
- Role name:** Enter the role name of the relevant user, for example: ADMIN BATAVIA.
- Role description:** Enter the role description, for example: Role Batavia Prima Ekspektasi.
- You can check the boxes in the menu for the role you wish to add.

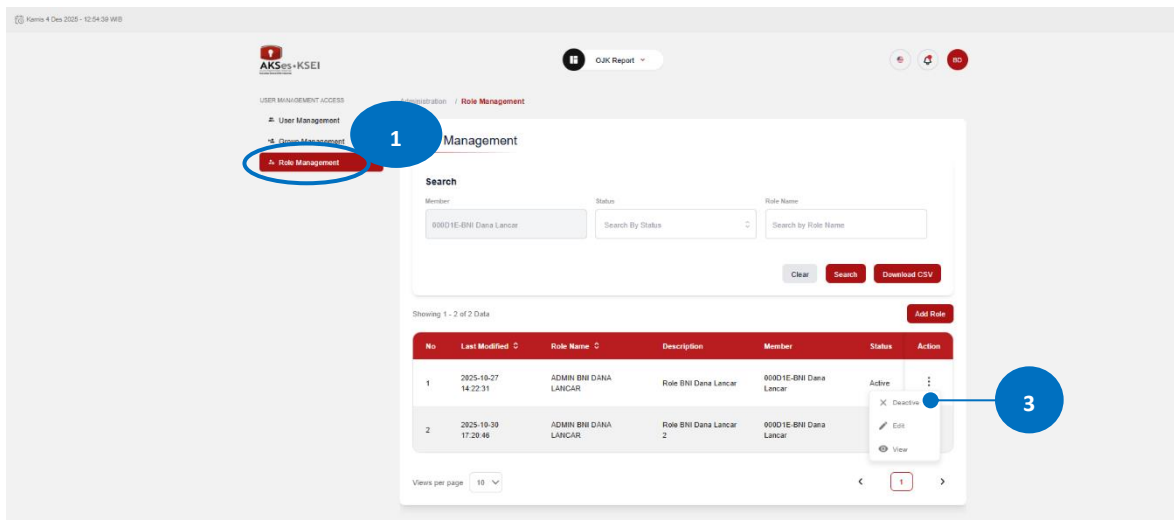
3. Click the button to cancel role creation.

- Then, click the **Save** button to save the role creation information. If all data has been filled in, the system will display the notification “Role successfully created!” as shown in the image below:

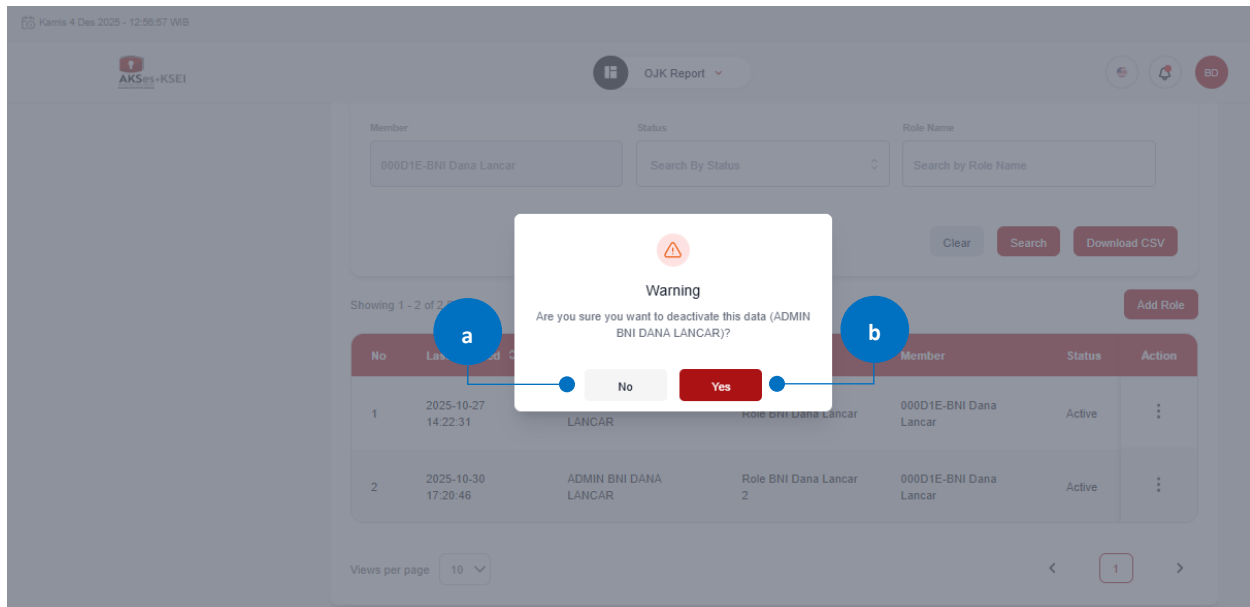


B.3.3 Role Deactivation

- Click the “Role Management” menu to display the “Role Management” page.

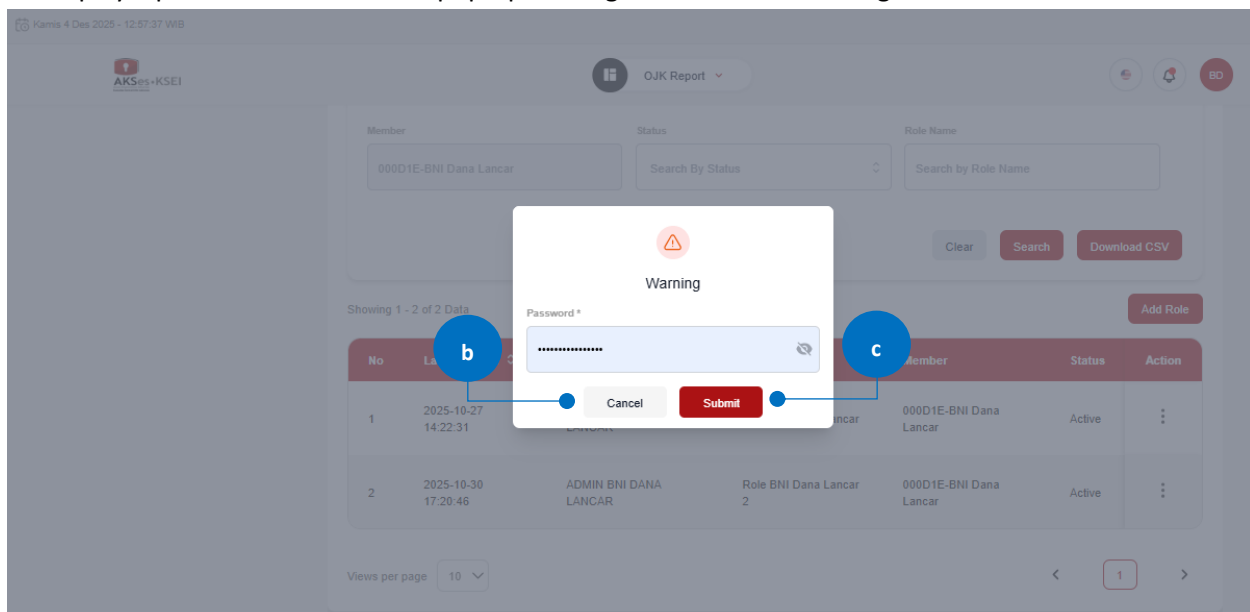



- Select the role management data to be deactivated.
- Then, click the “Deactivate” action, and the system will display a pop-up message confirming role deactivation as shown in the image below:



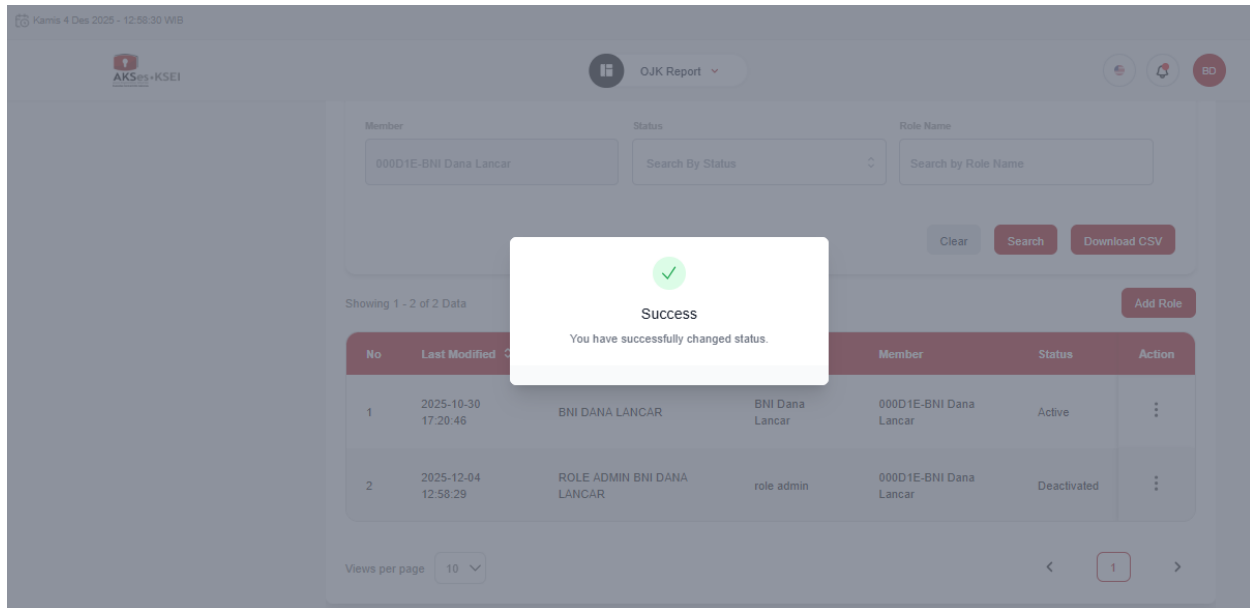
- a. Click the button to cancel role deactivation.
- b. Click the button to proceed with role deactivation.

4. If you wish to proceed with deactivating the role, click the button, and the system will display a password confirmation pop-up message as shown in the image below:



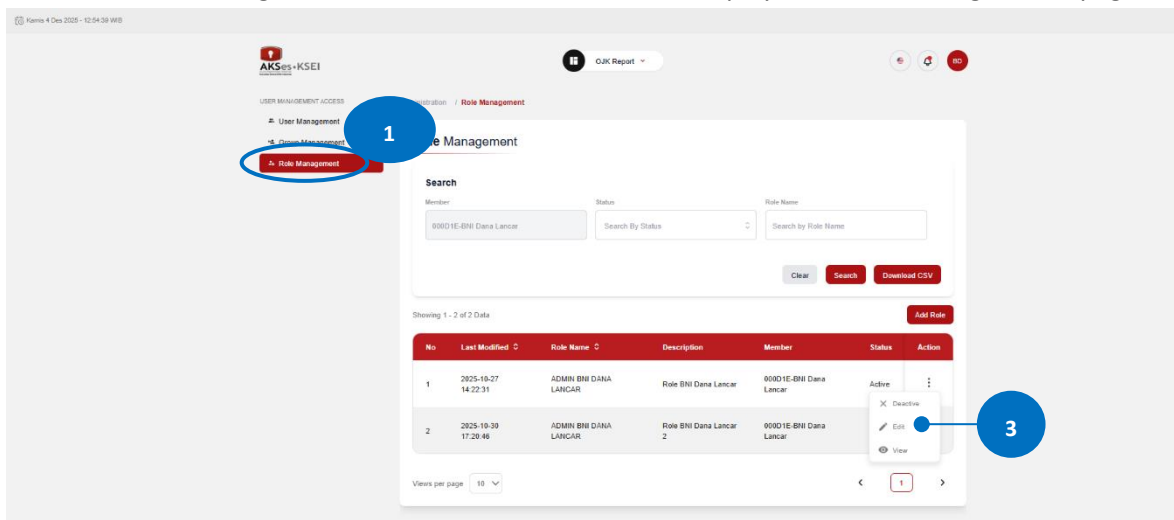
- a. **Password:** The password used is the administrator password of the person performing the role deactivation. The password can be entered, for example: ADMINnBATAVIA0002. You can click the  icon to view the password.
- b. Click the button to cancel role deactivation password confirmation.
- c. Click the button to proceed with role deactivation password confirmation.

5. If you want to proceed with role deactivation, click the **Submit** button, and the system will display the notification “You have successfully changed the status” as shown in the image below:



B.3.4 Modify Role

1. Click the “Role Management” menu; the screen will then display the “Role Management” page.



2. Select the role data to be modified.
3. Then, click the “Modify” action, and the system will display the “Modify Role” page as shown in the image below:

Kamis 4 Des 2025 - 13:00:18 WIB

AKSes+KSEI

OJK Report

Administration / Role Management / Edit

Edit Role

a Member *

000D1E - BNI Dana Lancar

b Role Name

BNI DANA LANCAR

c Role Description

BNI Dana Lancar

d Role Permission Mapping

The following is a list of permissions that can be given to the above roles:

User Management Access

<input checked="" type="checkbox"/> User Management	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DELETE <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW <input checked="" type="checkbox"/> RESET_PASSWORD
	<input checked="" type="checkbox"/> UNLOCK <input checked="" type="checkbox"/> CHANGE_STATUS
<input type="checkbox"/> Group Management	<input type="checkbox"/> ADD <input type="checkbox"/> DELETE <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input type="checkbox"/> Role Management	<input type="checkbox"/> ADD <input type="checkbox"/> DELETE <input type="checkbox"/> DEFINE_PERMISSIONS <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW

OJK Report

<input checked="" type="checkbox"/> Share Ownership Report	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW
<input checked="" type="checkbox"/> Share Ownership Report Form	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW
<input type="checkbox"/> Organized Group Declaration	<input type="checkbox"/> ADD <input type="checkbox"/> DELETE <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input checked="" type="checkbox"/> Share Ownership Report History	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW
<input checked="" type="checkbox"/> Share Pledge Activity Report	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DELETE <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW
<input checked="" type="checkbox"/> Share Pledge Report Form	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW
<input checked="" type="checkbox"/> Share Pledge Report History	<input checked="" type="checkbox"/> ADD <input checked="" type="checkbox"/> DOWNLOAD <input checked="" type="checkbox"/> UPDATE <input checked="" type="checkbox"/> VIEW

OJK Admin

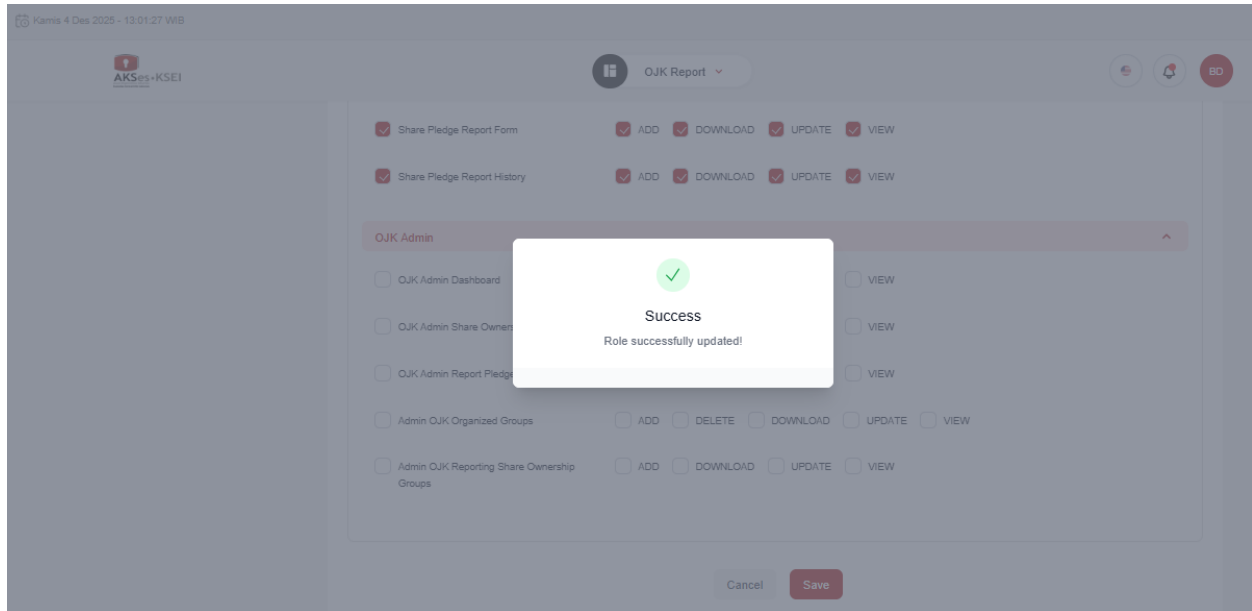
<input type="checkbox"/> OJK Admin Dashboard	<input type="checkbox"/> ADD <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input type="checkbox"/> OJK Admin Share Ownership Report	<input type="checkbox"/> ADD <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input type="checkbox"/> OJK Admin Report Pledge Shares	<input type="checkbox"/> ADD <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input type="checkbox"/> Admin OJK Organized Groups	<input type="checkbox"/> ADD <input type="checkbox"/> DELETE <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW
<input type="checkbox"/> Admin OJK Reporting Share Ownership Groups	<input type="checkbox"/> ADD <input type="checkbox"/> DOWNLOAD <input type="checkbox"/> UPDATE <input type="checkbox"/> VIEW

f

4 Cancel **5** Save

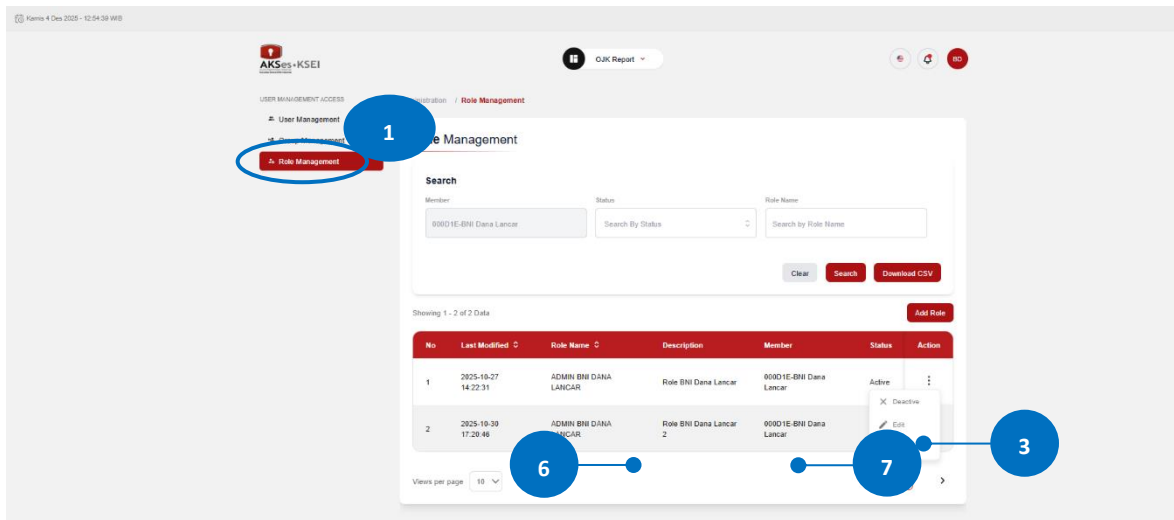
- Member:** Will be automatically filled with members, for example: 0081406-Batavia Prima Ekspektasi.
- Role name:** Enter the role name of the relevant user, for example: ADMIN BATAVIA.
- Role description:** Enter the role description, for example: Role Batavia Prima Ekspektasi.
- You can check the boxes in the menu for the role you wish to add.

- Click the **Cancel** button to cancel role data modification.
- Then, click the **Save** button to save the modified role information. If all data has been filled in, the system will display the notification “Role successfully updated!” as shown in the image below:



B.3.5 View Role Detail

- Click the “Role Management” menu to display the “Role Management” page.



- Select the role management data to be viewed.
- Click the “View” action to go to the “View Role” screen.

Kamis 4 Des 2025 - 13:12:58 WIB

AKSes

KSEI

OJK Report

USER MANAGEMENT ACCESS

User Management

Group Management

Role Management

Administration / Role Management / View

View Role

Member

000D1E-BNI Dana Lancar

Role Name

ADMIN BNI DANA LANCAR

Role Description

Role BNI Dana Lancar

Role Permission Mapping

The following is a list of permissions that can be given to the above roles:

User Management Access

☒

User Management

☒ ADD

☒ DELETE

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

☒ RESET_PASSWORD

☒ UNLOCK

☒ CHANGE_STATUS

☐ Group Management

☐ ADD

☐ DELETE

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☐ Role Management

☐ ADD

☐ DELETE

☐ DEFINE_PERMISSIONS

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

OJK Report

☒

Share Ownership Report

☒ ADD

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

☒

Share Ownership Report Form

☒ ADD

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

☐ Organized Group Declaration

☐ ADD

☐ DELETE

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☒

Share Ownership Report History

☒ ADD

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

☒

Share Pledge Activity Report

☒ ADD

☒ DELETE

☒ UPDATE

☒ VIEW

☒

Share Pledge Report Form

☒ ADD

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

☒

Share Pledge Report History

☒ ADD

☒ DOWNLOAD

☒ UPDATE

☒ VIEW

OJK Admin

☐

OJK Admin Dashboard

☐ ADD

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☐

OJK Admin Share Ownership Report

☐ ADD

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☐

OJK Admin Report Pledge Shares

☐ ADD

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☐

Admin OJK Organized Groups

☐ ADD

☐ DELETE

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

☐

Admin OJK Reporting Share Ownership Groups


☐ ADD

☐ DOWNLOAD

☐ UPDATE

☐ VIEW

Back

4. Click the  button to return to the previous page.